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July 27, 1989

MEMORANDUM NO. 106
Series of 1989

T O: Mr. Romeo B. Belarmino
Horticulture

R E: Request for Relief from Property Responsibility
for the Loss of One (1) Spare Tire

Attached is a copy of the 10th Indorsement letter dated July 26, 1989 from the VISCA Resident Auditor, Miss Eva U. Fulache and a copy of the 9th Indorsement dated July 6, 1989 from COA Region VIII sent by Mrs. Naomi L. Medici which are all self-explanatory. Please comply with all the requirements indicated in the 10th Indorsement letter of Miss Fulache.

For compliance.

M. R. Villanueva
M. R. VILLANUEVA
President

cc: COA
Accounting
Cash
Personnel
Records
Dept. of Horticulture