December 13, 1996

MEMORANDUM NO. 171
Series of 1996

T O:

The New Records Officer III

Mr. El-Troubador Escabal

Ms. Lucena Poliquit

R E:

Inventory and Classification of Files Kept at the SPMD Bodega

With the new Records Officer III as Chairman and Ms. Poliquit as Secretary, please constitute yourselves into a committee to inventory and classify old records now temporarily kept at the SPMD bodega.

Please submit your report and recommendation not later than January 24, 1997.

Thank you.

AMUEL S. GO

President 16