



13 March 2023

MEMORANDUM NO. 549

Series of 2023

T O: Dr. Daniel Leslie S. Tan

R E: Designation as Officer-In-Charge, Visayas State University

In view of my official travel to Manila, you are hereby designated as Officer-in-Charge of the Visayas State University on March 15 – 17, 2023 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDGARDO E. TULIN
President

cc: OVPA
OVPAF
OVPSAS
OVPPRGAS
OVPREI
OUS
Deans
Directors
Accounting
Cash
COA
OHIA
FMO/Budget
ODHRM/OHRSPPR
Registrar
Records
File