



LEYTE STATE UNIVERSITY

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Office of the President

14 July 2004

MEMORANDUM NO. 188


Series of 2004

T O: Prof. Jesusito L. Lim

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my leave, you are hereby designated Officer-in-Charge of the Leyte State University on July 15, 2004 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


JOSE M. ALKUINO, JR.
Officer-in-Charge & Vice President
for Administration and Finance

cc:

Personnel

Accounting

Cash

COA

OUS

ODF

Budget

Records

File