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July 16, 1992

MEMORANDUM NO. 54
Series of 1992

T O: Dr. Manuel K. Palomar

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow, July 17, 1992 until the return of Pres. M.R. Villanueva. I will be in Manila and Cebu to attend EENP meeting at Miriam College and meet with Dr. Avila of UP Cebu relative to marine research tie-up, respectively.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Graduate School.

PACIENCIA P. MILAN
Officer-in-Charge

cc: Budget
Accounting
Personnel
COA
Records