

MARKET SCOPING CHECKLIST

1. AGENCY INFORMATION

Name of Procuring Entity	Visayas State University
End-User/Implementing Unit	Faculty of Forestry and
Name & Designation of Representative	Renezita S. Come-Project Leader

2. PROJECT OVERVIEW

Project Name	VTSYIQI Handheld Leaf Area Meter Leaf Area Measurement Instrument Leaf Tester with Width 210mm Length Resolution 0.1mm Width Resolution 0.1mm Data Store Function Maximum Scanning Length 3000mm for Measuring Living Plant Leaf Area
Estimated Budget	1000,000.00 php
Period of Market Scoping [From (mm/yyyy) To (mm/yyyy)]	1/2026 – 12/2026
Expected Date of Delivery (mm/yyyy)	3/2026

3. MARKET SCOPING ACTIVITY/IES CONDUCTED *(Check all that apply)*

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent with the Principle of Proportionality.

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
<input type="checkbox"/>	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvass sheets/ Market Analysis Report or similar document/s
<input type="checkbox"/>	Participation in summits, fora, or conferences	Highlights of consultations or meetings/ Proof of Attendance/ Reports

<input type="checkbox"/>	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, Market Analysis Report or similar document/ Online Product Reviews
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Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
<input checked="" type="checkbox"/>	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/ Online Product Reviews
<input type="checkbox"/>	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/ Canvass sheets/ Online Product Reviews
<input type="checkbox"/>	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/ Online Product Reviews
<input type="checkbox"/>	Other analogous market scoping activity/ies undertaken: _____	

Notes:

- i. *The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.*
- ii. *The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.*

4. MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA 12009, as may be applicable.

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
a. Project Cost Estimate [Does the cost estimate align with current market prices?]	Yes	<ul style="list-style-type: none"> Unit Cost Estimated (100,000) https://www.vtsyiqi.net/products/vtsyiqi-handheld-leaf-area-meter-leaf-area-measurement-instrument-leaf-tester-with-width-210mm-length-resolution-0.1mm-width-resolution-0.1mm-data-store-function-maximum-scanning-length-3000mm-for-measuring-living-plant-leaf-area?variant=45855466422493&country=US&currency=USD&utm_medium=product_sync&utm_source=google&utm_content=sag_organic&utm_campaign=sag_organic&srsltid=AfmBOool_OEgaLgADz1bpL3z3edb03vNHkhty1S_WZVjDpt0M47RF3GpzeE

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
b. Project Design and Specification [Does available supplier/s meet technical and financial requirements?]		<ul style="list-style-type: none"> Instrument Type: Handheld Leaf Area Meter Test Object: Living plant leaves Maximum Measuring Width: 210 mm Maximum Scanning Length: 3000 mm Length Resolution: 0.1 mm

		<ul style="list-style-type: none"> • Width Resolution: 0.1 mm • Data Storage Function: Available (built-in memory) • Application: Accurate measurement of leaf area for forestry and plant research
c. Technical Criteria [Does the market support the proposed technical requirements?]		<ul style="list-style-type: none"> • Market review confirms availability of handheld leaf area meters with comparable measuring width, scanning length, and resolution. • The proposed specifications are within standard ranges offered by commercially available leaf area measurement instruments. • The market adequately supports the technical requirements for accurate, non-destructive measurement of leaf area in field and laboratory conditions.
d. Delivery Lead Time [Are the timelines for delivery feasible?]		<ul style="list-style-type: none"> • The product is commercially available and not custom-manufactured. • Based on supplier information and standard international procurement timelines, delivery by March 2026 is feasible. • The procurement schedule provides sufficient buffer for order processing, shipping, and receipt of goods.
e. Storage and Warehousing Requirements [Can the storage/warehousing needs to be met considering specific conditions like temperature, humidity, and handling?]		<ul style="list-style-type: none"> • The device is portable and compact, requiring minimal storage space. • Standard laboratory or office storage conditions (room temperature, dry environment) are sufficient. • No special storage, temperature control, or hazardous material handling is required, and existing university facilities can readily accommodate the equipment.

<p>f. Identified Risk/s [Were there any market risks identified? (e.g., limited suppliers, price volatility)]</p>		<ul style="list-style-type: none"> • Possible risks include limited local availability, as most suppliers are international. • Price variations may occur due to foreign exchange fluctuations and shipping costs. • These risks may be mitigated through early procurement planning, price verification during bidding, and sourcing from reputable suppliers with established delivery records.
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Approved by:


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