

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS


Name of Faculty Member: Lindy Jane L. Ando

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating (2x3)
(1)	(2)	(3)	(2x3)
2. Instruction			
a. Head/Dean (50%)		2.25	
b. Students (50%)		2.00	
TOTAL for Instruction	85%	4.25	3.61
3. Research			
4. Extension			
5. Support to Operations	10%	4.50	0.45
6. Administration	5%	5.00	0.25
TOTAL			4.31

EQUIVALENT NUMERICAL RATING: 4.31  
Add: Additional Points, if any: 0  
TOTAL NUMERICAL RATING: 4.31

ADJECTIVAL RATING: Very Satisfactory


Prepared by:

  
LINDY JANE L. ANDO  
Name of Faculty


Reviewed by:

  
EPIFANIA G. LORETO  
Department Head

Recommending Approval:

  
ROBERTO C. GUARTE  
Dean, CET


Approved by:


  
BEATRIZ S. BELONIAS  
VP for Instruction



**INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)**

I, LINDY JANE L. ANDO, a faculty member of the DEPARTMENT OF CIVIL ENGINEERING commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2019.

  
**LINDY JANE L. ANDO**  
Ratee

  
**EPIFANIA G. LORETO**  
Head

MFO No.	MFO Description	Success/ Performance Indicator (PI)	Program/ Activities/ Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
UMFO2.	Higher Education Services										
	MFO1. Curriculum Program Management Services										
	PI 1. Total Undergraduate FTE monitored		Instruction	Teach BSCE subjects	30.00	35.70	5	5	5	5.00	
	PI 8. Number of students advised		BSCE Students	Academic Adviser	31	31	4	4	4	4.00	
	PI 9. Number of Student organizations Advised/Assisted										
	PI10. Number of instructional materials developed		OBTL Syllabus for CEng 132 and CEng 153	Preparation and encoding	2	2	4	4	4	4.00	
	New Powerpoint lecture presentation (per course)		Powerpoint presentation for CEng subjects	Preparation and encoding	0	3	5	5	5	5.00	
	MFO2. Student Management Services										
	PI 6. Additional outputs										
	Number of Students advised										
	On thesis/field practice/special problem		Adviser of students who enrolled CEng 200a for 1st sem. SY 2019-2020.	Advising and monitoring	11	10	4.5	4.5	4.5	4.50	



	Number of hours devoted for assisting student related activities									
	Number of related students activities attended	1. New Curriculum Orientation 2. PICE Acquittance Party 3. PICE Week	Attended	2	3	5	5	5	5.00	
	Number of in-house seminars/ trainings/workshops/reviews conducted/attended			1	0	3	3	3	3.00	
	Number of hours spent for student consultation	Support to students	Entertained students regarding subject matters, grades, and project	80	96	5	5	5	5.00	
	Number of hours spent in checking and computing of grades	Support to students	1. Checking of exams, quizzes, and lab exercises 2. Computing of midterm and final grades 3. Checking of CE project and Manuscript of advisees	90	120	5	5	5	5.00	
						Total points			40.50	
<b>UMFO 3. Research Services</b>										
	<b>P13.</b> Number of research projects conducted and or completed on schedule									
	<b>P14.</b> Number of research proposals submitted									
						Total points				
<b>UMFO 4. Extension Services</b>										
	<b>PI 1.</b> Technical/Expert Services/Number of students/staff served									
	<b>PI 4.</b> Number of extension projects conducted and/or completed on schedule									
	<b>PI 5.</b> Number of extension proposals submitted									
						Total Points				
<b>UMFO 5. SUPPORT TO OPERATIONS (STO)</b>										
<b>MFO 3. Faculty Evaluation Services</b>										

	PI 4. Number of in-house seminars/ trainings/workshops/reviews conducted/ attended	Course on Road Safety and Traffic Administration	Participant	1	1	4.5	4.5	4.5	4.50	
						Total Points			4.50	
UMFO 6. General Admin. & Support Services (GASS)										
MFO 1. Administrative and Facilitative Services										
	PI 9. Additional Outputs									
MFO 2. Frontline Services										
	PI 1. Efficient and customer-friendly frontline service	Consultation	Zero percent complaint from clients served	100%	100%	5	5	5	5.00	
	PI 2. Additional Outputs/Best Practices									
						Total Points			5.00	
Total Over-all Rating						50.00				
Average Rating						4.55				
Adjectival Rating						Outstanding				

<b>Average Rating (Total Over-all rating divided by 5)</b>		4.55
<b>Additional Points:</b>		
<b>Approved Additional points (with copy of approval)</b>		
<b>FINAL RATING</b>		<b>4.55</b>
<b>ADJECTIVAL RATING</b>		<b>Outstanding</b>

Comments & Recommendations for Development Purpose:

To pursue MS in Civil Engineering

Evaluated & Rated by:

*E. Loreto*  
**EPIFANIA G. LORETO**  
 Department Head, DCE

Date: \_\_\_\_\_

Recommending Approval:

*Roberto C. Guarate*  
**ROBERTO C. GUARTE, Ph.D.**  
 Dean, College of Engineering  
 and Technology

Date: \_\_\_\_\_

Approved:

*Beatriz S. Belonias*  
**BEATRIZ S. BELONIAS, Ph.D.**  
 VP for Instruction

Date: \_\_\_\_\_

1 - Quality    2 - Efficiency    3 - Timeliness    4 - Average