

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Jedi Joy B. Mahilum

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction		4.51 2.25	
a. Head/Dean (50%)		4.74x.50=2.37	2.25 2.13
b. Students (50%)		5.00x.50=2.50	2.37
Total for Instruction	95%		
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration	5%	5	0.25
5. Production			
TOTAL			4.87 4.75

EQUIVALENT NUMERICAL RATING:

4.87 4.75

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

ADJECTIVAL RATING:

Very Satisfactory

Prepared by:

JEDI JOY B. MAHILUM

Name of Faculty

Reviewed by:

LUZ O. MORENO

Department Head

Recommending Approval:

VICTOR B. ASIO

Dean/Director

Approved:

BEATRIZ S. BELONIAS

Vice President

“Exhibit B”

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, JEDI JOY B. MAHILUM, of the DEPARTMENT OF PLANT BREEDING AND GENETICS commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2020.

JEDI JOY B. MAHILUM
Ratee

Approved:

LUZ O. MORENO
Head of Unit

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
UMFO 2. Higher Education Services									
OVPI MFO 1. Curriculum Programs									
P1. Total Undergraduate FTE monitored		To handle/teach courses Bio22p (Lec) Pbre 11(Leac and Lab) AgSci 114 (Lec and Lab) PBre 199c (Lec) Pbre 131 9Lab)	15	17.5	4	5	5	4.67	
PI.9 Number of thesis		To serve as thesis/academic adviser	1	2.1	5.3	5	5	5.4.33	
a. Number of students advised for their academic and thesis concerns									
b. Number of thesis outline/manuscripts approved		To act as SRC chairman/member	0	2	5	5	5	5	
c. Number of students		To act as SRC member	2	2.2	5.3	5	5	5.4.33	

advised as SRC Chairman/mem ber									
d. Number of Student Organization Advised		To act as adviser of college/departm ent-based student organization	1	1	3	5	5	4.33	
PI.11 Number of Instructional Materials developed/revised									
a. Number of OBE compliant syllabus prepared			2	2	3	5	5	4.33	PBre 11 and PBre 131
b. Number of teaching guides/laborat ory manuals developed/revi sed		To develop/revise teaching guide/laboratory manuals	1	2 1	5 3	5	5	5 4.33	Learning guide in PBre 11 and Crop Morphology 131
c. Number of Virtual Classrooms created and operationalyze d									
d. Assessment Tools									
e. Number of Complete set of teacher- developed audio visual materials (powerpoints,vi deos,computer games, etc.)		To develop audio visual teaching materials	2	2	3	5	5	4.33	PBre 11 , Biol22p, Crop Morpho 131, AgSci 114

PI.12 Additional Outputs									
Number of awards/recognitions received									
MFO 3. RESEARCH									
PI.1 Number of published papers in internationally indexed journals									
<i>Refereed int'l journals</i>									
<i>Refereed national journals</i>									
PI.2 Number of research outputs presented in local/regional/national/international		To present research results of project handled							
PI.3 Number of research project/study conducted and/or completed on schedule		To implement/handle research project on rice							
PI.5 Number of research project proposals approved									
DBS MFO 4. Extension services									
PI 1: Number of technical/expert services									
PI 2: Number of extension projects/components conducted									
Others: Membership in committees guidance facilitators, etc.,			4	8	5	5	5	5	
Total Over-all Rating	42.67 40.65								


Average Rating (Total Over-all rating divided by 4)	4.74 8. 4.51	XX
Additional Points:		
Approved Additional points (with copy of approval)	XX	1
FINAL RATING	4.74 8. 4.51	XX
ADJECTIVAL RATING	Outstanding	

Comments & Recommendations for Development

Purpose:

She is hardworking, reliable and delivers quality output on time and an outstanding teacher. She should pursue graduate studies and attend trainings/fora

Evaluated & Rated by:


LUZ O. MORENO
 Dept/Unit Head

Date: _____

Recommending Approval:


VICTOR B. ASIO
 Dean/Director

Date: _____

Approved by:


BEATRIZ S. BELONIAS
 Vice President of Academic Affairs

Date: _____

1 – Quality

2 – Efficiency

3 – Timeliness

4 – Average

EMPLOYEE DEVELOPMENT PLAN

NAME OF EMPLOYEE: **JEDI JOY B. MAHILUM**

PERFORMANCE RATING: ^{4.75}~~4.87~~ (Outstanding) January – June 2020

AIM: To improve teaching/instruction and research capability

PROPOSED INTERVENTIONS TO IMPROVE PERFORMANCE AND/OR COMPETENCE AND QUALIFICATION TO ASSUME HIGHER RESPONSIBILITIES.

DATE: January 2020

TARGET DATE: June 2020

FIRST STEP: Encourage Ms. Mahilum to conceptualize and develop research proposals related to her field of specialization for submission to funding agencies

RESULT: Ms. Mahilum conducted literature review search, submitted research proposal in collaboration with researchers from other research center/unit in the university and attended research-related seminar- workshops

NEXT STEP: Encourage Ms. Mahilum to attend seminar-workshops and conferences to gain new knowledge/insights/experiences

RESULT: Ms. Mahilum attended seminar-workshops and conferences

OUTCOME: Ms. Mahilum has acquired new knowledge and gained experiences to improve his performance and competence


NEX STEP: Encourage/require Ms. Mahilum to update teaching materials and develop modules/manuals (lecture and laboratory)

FINAL STEP/RECOMMENDATION: Continuously encouraged and required him to write research proposals and also to develop/update teaching materials

Prepared by:


LUZ O. MORENO
Unit Head

Conforme:


JEDI JOY B. MAHILUM
Name of Ratee Faculty/Staff