

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: LESLIE ANNE L. LIWANAG

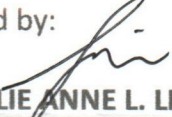
Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty (30%)	30%	5.00	1.50
b. Students (70%)	70%	5.00	3.50
TOTAL for Instruction	90%		4.50
2. Research	2.5%	5.00	0.13
3. Extension	2.5%	5.00	0.13
4. Production	2.5%	5.00	0.13
5. Administration/Other Services	2.5%	5.00	0.13
TOTAL			5.000

EQUIVALENT NUMERICAL RATING: 5.000


Add: Additional Points, if any: _____

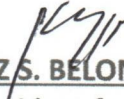
TOTAL NUMERICAL RATING: 5.000

ADJECTIVAL RATING: OUTSTANDING

Prepared by: 
LESLIE ANNE L. LIWANAG
Name of Faculty

Reviewed by: 
GUIBALDO C. FERNANDEZ, JR.
Department Head

Recommending Approval: 
CANDELARIO L. CALIBO
Dean, CAS

Approved by: 
BEATRIZ S. BELONIAS
Vice President for Instruction

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **LESLIE ANNE L. LIWANAG**, of the **Department of Liberal Arts and Behavioral Sciences** commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY - JUNE 2019**.

LESLIE ANNE L. LIWANAG

Ratee

Approved: **GUIRALDO C. FERNANDEZ, JR.**

Head of Unit

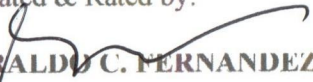
MFO No.	Description of MFO & PAPs	Success/Performance Indicators	Activities/ Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MFO1	Higher Education	Full Time Equivalent	Teaching	Assigned in Social Science subjects	18.00	27.80	5	5	5	5.00	
		Number of Instructional Materials Developed/Revised and Utilized	Revising	OBE format Syllabus	1	2	5	5	5	5	
		Student Advising and Consultation Services									
		* Number of hours / week spent on student consultation	Students' Consultation	Advising	3	3	5	5	5	5	Assistant Professor of Department of Liberal Arts and Behavioral Sciences
				SUB-TOTAL						5.00	
MF02	Research	Number of research conducted	Publishable research article	Author / Co-author	1	3	5	5	5	5.00	<p>Published Scopus / ISI article (June 2019): "Ang Pilipinas Bilang Lupain ng Kabalintunaan." Si Isabelo De Los Reyes Bilang Tagapag-Ambag sa Pahayagang La Solidaridad (1889-1895)," (co-author: Michael Charleston "Xiao" B. Chua); for Plaridel Journal</p> <p>In press (for Nov 2019): "Mga Aral at Kabatirang Maaaring Matamo ng Pilosopiyang Pilipino mula sa mga Obra ni de los Reyes sa Yugto ng Kanyang Paghubog (1864-1889); for Suri: Journal of the Philosophical Association of the Philippines</p>


				Resource Person							2nd Training-Workshop for the Teaching of the Introduction to Philosophy of the Human Person
		Award/s Received	Essay article	Finalist	1	1	5	5	5	5.00	2nd Place for the Don Isabelo de los Reyes Essay Prize 2019 in Filipino Philosophy, "Mga Aral at Kabatirang Maaring Matamo ng Pilosopiyang Pilipino mula sa mga Obra ni de los Reyes sa Yugto ng Kanyang Paghubog (1864-1889)," Philosophical Association of the Philippines
				SUB-TOTAL						5.00	
MF04	Support to Students/ Production	Number of quizzes prepared and checked	quizzes	production of quizzes	30	40	5	5	5	5.00	8 sections (5 sections for The Contemporary World and 3 sections for Life and Works of Rizal)
		Number of midterm and final exams prepared and checked.	midterm and finals output	preparation of midterms and finals output instructions	8	8	5	5	5	5.00	8 sections (5 sections for The Contemporary World and 3 sections for Life and Works of Rizal)
		Number of oral recitations graded/evaluated	oral recitation	evaluation of oral recitations	8	8	5	5	5	5.00	8 sections (5 sections for The Contemporary World and 3 sections for Life and Works of Rizal)
		Number of midterm and final gradesheets submitted	midterm and final gradesheet	submission of gradesheets	16	16	5	5	5	5.00	8 sections (5 sections for The Contemporary World and 3 sections for Life and Works of Rizal)
				SUB-TOTAL							
MF05	General Administration & Support Services	Number of participation on the events/program in the dept, college, university. and other offices		Resource Person	1	3	5	5	5	5.00	1st DLABS Lecture Series: Reflections for Research Writing
				Participant							94th VSU Anniversary
				Participant / Resource Person							2nd Training-Workshop for the Teaching of the Introduction to Philosophy of the Human Person
		Number of committees served		Lecturers Committee	1	1	5	5	5	5.00	2nd Training-Workshop for the Teaching of the Introduction to Philosophy of the Human Person

		Number of meetings attended		Attendee	5	11	5	5	5	5.00	Consultative meeting with CAS faculty and staff, Jan. 9, 2019
											Departmental meeting, Jan. 9, 2019
											Social Sciences Instructors' meeting, Jan. 9, 2019
											VSUFA (with Pres. Tulin) meeting, Feb. 7, 2019
											Departmental meeting, Feb. 12, 2019
											Departmental meeting, Mar. 15, 2019
											UGAT Int'l Conf. Meeting, Apr. 8, 2019
											Departmental meeting, Aug. 24, 2019
											Departmental meeting, Jul. 31, 2019
											Departmental meeting (re ISO non-conformity rpt.), Jul. 31, 2019
											Departmental meeting (re approaching midterms week), Oct. 4, 2019
Total Over-all Rating				SUB-TOTAL						5.00	

Average Rating (Total Over-all rating)		5.00
Additional Points:		
Approved Additional points (with		
FINAL RATING		5.00
ADJECTIVAL RATING		OUTSTANDING

Comments & Recommendations for Development Purpose: Dr. Liwanag serves the department well doing what is expected of her as a faculty member of DLABS. Yet, she should always keep in her mind that there is always room for improvement.
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Evaluated & Rated by:

GUIRALDO C. FERNANDEZ, JR.
 Department Head
 Date: _____

Recommending Approval:

CANDELARIO L. CALIBO
 College Dean
 Date: _____


Approved:

BEATRIZ S. BELONIAS
 Vice-President for Instruction
 Date: _____

Exhibit I

PERFORMANCE MONITORING FORM

Name of Employee: **DR. LESLIE ANNE L. LIWANAG**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach four (4) courses (Understanding the Self, Life and Works of Rizal, CAED101, nd CAED103)	Attendance sheets, midterm and final gradesheets, students' performance evaluation result	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
2	Assist students' concerns through scheduled consultation	Outstanding students' performance evaluation result	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
3	Prepare materials and activities for the handled courses	Powerpoint presentations, assessment activities	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
4	Submit midterm grades and final grades	Submitted grades to the university registrar	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
5	Publish written essays	Published manuscript and publication incentive form to the department secretary	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
6	Participation and attendance in local / international conferences	Certificates of recognition and / or certificate of participation; travel reports	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
7	Participate in all activities conducted by the department, college, and the university	Attendance sheet; certificates	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
8	Perform other functions assigned by the department head	Certificate of the trainings and workshops	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

DR. GUIRALDO C. FERNANDEZ, JR.

Department Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Leslie Anne L. Liwanag

Performance Rating: OUTSTANDING

AIM: To publish an article in an ISI or SCOPUS journal to meet the research publication target of the department.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 4, 2019

Target Date: June 30, 2019

Step/s:

- a) Suggested Dr. Liwanag to extract a chapter from her dissertation for possible publication.
- b) Advised Dr. Liwanag to join conferences that will help her polish her extracted article.

RESULT: Dr. Liwanag published her article entitled "*Ang Pilipinas Bilang Lupain ng Kabalintunaan: Si Isabelo De Los Reyes Bilang Tagapag-Ambag sa Pahayagang La Solidaridad (1889-1895)*" (co-author: Michael Charleston "Xiao" B. Chua) in *Plaridel: A Philippine Journal of Communication, Media and Society of UP Diliman*. "*Plaridel Journal* is indexed in Scopus and EBSCO information Services beginning with its 2018 volume. In 2016, it was included in the Emerging Sources Citation Index (ESCI) of Clarivate Analytics. A year later, in 2017, the journal was accepted for indexing by the ASEAN Citation Index (ACI)" (*Plaridel Journal Website*).

Date: June 30, 2019

Target Date: December 30, 2019

Next Step/s:

- a) Encouraged Dr. Liwanag to apply in a research leadership training to take on the challenge of heading a research team in the department.

OUTCOME: Participated in DLSU Short Course on Research Leadership that is "in line with the institution's mission to be a leading research university."

Final Step/Recommendation: Motivated Dr. Liwanag to submit the accomplished research proposal entitled "A Study on Folk narratives from Mount Pangasugan in Baybay City, Leyte: Collecting Myths, Legends, and Folktales about the Last Forest Frontier in Eastern Visayas." This research work is made possible through her continuous collaboration with her co-faculty in the department.

Prepared by:


GUIRALDO C. FERNANDEZ, JR.

Department Head

Conforme:


LESLIE ANNE L. LIWANAG

Name of Ratee/Faculty/Staff