

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: LEO A. MAMOLO

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction		4.93 2.165	
a. Head/Dean (50%)		$4.79 \times 50\% = 2.395$	
b. Students (50%)		$5.0 \times 50\% = 2.5$	
Total for Instruction	50%	4.895 4.645	2.44 2.33
2. Research		5.0	
a. Client/Dir. for Research (50%)		$4.50 \times 50\% = 2.25$	
b. Dept. Head/Center Director (50%)		$4.50 \times 50\% = 2.25$	
Total for Research	30%	4.5 5.0	1.35 1.5
3. Extension		3.75	
a. Client/Dir. for Extension (50%)		$4.67 \times 50\% = 2.335$	
b. Dept Head/Center Director (50%)		$4.67 \times 50\% = 2.335$	
Total for Extension	10%	4.67 3.75	0.47 0.375
4. Administration	10%	4.8 4.33	0.48 0.433
5. Production	0%	0	0
TOTAL			4.79 4.64

EQUIVALENT NUMERICAL RATING:

~~4.79~~ 4.64

Add: Additional Points, if any:


TOTAL NUMERICAL RATING:

~~4.79~~ 4.64

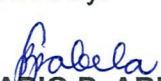
ADJECTIVAL RATING:

OUTSTANDING

Prepared by:


LEO A. MAMOLO
Name of Faculty


Reviewed by:


ROSARIO P. ABELA
Department Head

Recommending Approval:


BAYRON S. BARREDO
Dean/Director


Approved:



ROTACIO S. GRAVOSO
Vice President for Academic Affairs


"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, LEO A. MAMOLO, of the Department of Teacher Education, College of Education, commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January - June 2024.


LEO A. MAMOLO
 Faculty
 Date: 1/24/24

Recommending Approval:

ROSARIO P. ABELA
 Department Head
 Date: 8/17/24

Approved:

BAYRON S. BARREDO
 Dean, College of Education
 Date: 8-28-24

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Q ¹	E ²	T ³	A ⁴	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned							
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students							
		A3 . Number of students advised on thesis/special problem/dissertation								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript							

		<u>A4</u> . Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty							
	<u>PI 9</u> : Number of instructional materials developed *	<u>A5</u> . Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof							
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught							
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.							
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom							
	<u>PI 10</u> . Additional outputs:	<u>A 8</u> . Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	<u>PI 5</u> : Total FTE, coordinated, implemented and monitored *	<u>A9</u> . Actual Faculty's FTE	Handles and teaches courses assigned	12	25.7	5	5	5	5.00	Basic Calculus (STEM A and B), Practical Research 1 (ABM, HUMSS TVL) PRFd 146

		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	2	6	5	5	5	5.00	Basic Calculus (STEM A and B), Practical Research 1 (ABM, HUMSS, TVL), PRed 146
		A11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period							
		A12. Number of trainings attended related to instruction	Attend mandated trainings	2	3	5	5	5	5.00	Faculty Onboarding 1st sem AY 2023-2024, Seminar on Matatag Curriculum, 11TH International Conference for Science Educators and Teachers (ISET) 2024
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	4	16	5	5	5	5.00	Basic Calculus (STEM A and B), Practical Research 1 (ABM, HUMSS, TVL), PRed 146
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	8	20	5	5	5	5.00	Basic Calculus (STEM A and B), Practical Research 1 (ABM, HUMSS, TVL), PRed 146
		A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required							
	PI 8: Number of students advised: *	A16. Number of students advised:	<i>Acts as academic adviser to students</i>	10	36	5	5	5	5.00	Grade 11 STEM A
		A17. Number of students advised on thesis/ field practice/special problem:		3	12	5	5	5	5.00	Grade 11 ABM, HUMSS, and TVL

		<i>As SRC Chairman</i>	Advises, and corrects research outline and thesis/SP manuscript							
		<i>As SRC Member</i>	Advises and corrects research outline and thesis/SP manuscript	1	6					Action Research Proposal Defense (English)
		<u>A18</u> . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	30	100	5	5	5	5.00	Basic Calculus (STEM A and B), Practical Research 1 (ABM, HUMSS, TVL), PRED 146

	PI 9: Number of student organizations advised/ assisted *	A19 . Number of Student organizations advised	Advises student organizations recognized by USOO	1	0	0	0	0	0	
		A20 . Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities	1	7	5	5	5	5.00	Midterm and Final Term Exam, Parent-Teachers Consultation, Arts Month, Annual Research Congress, Moving-Up Ceremony, Parent-Seniors' Night, Graduation Ceremony
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	1	5	5	5	5.00	Practical Research 1
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	5	25	5	5	5	5.00	Basic Calculus (STEM A and B), Practical Research 1 (ABM, HUMSS, TVL)
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	1	52	5	5	5	5.00	Basic Calculus (STEM A and B), Practical Research 1 (ABM, HUMSS, TVL)
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	1	0	0	0	0	0	

		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 3 . RESEARCH SERVICES										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries							
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research project within the year							
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication							
		<i>In refereed int'l journals</i>								
		<i>In refereed nat'l/regional journals</i>								
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scientific fora/conferences	1	1	5	5		5.00	ISSET 2024
		<i>In int'l fora/conferences</i>		1	1	5	5		5.00	ISSET 2024
		<i>In nat'l/regional fora/conferences</i>								

	PI 5. Percent of research proposals approved *	A 31. Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation	1	1	5	5	5	5.00	Development of IEMo in Mathematics
	PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by faculty or		0	1	5	5	5	5.00	Best Presenter in ISET 2024

		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper	1	3	5	5	5	5.00	International Journals
		A 34. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output							
		A 35. Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal							
UMFO 4. EXTENSION SERVICES										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership	0	1	5	5	5	5.00	DepEd Baybay City Division
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer							
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implemetes duly approved extension projects							
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services							

P111. Additional outputs	A25. Number of Additional outputs accomplished:	Prepares documents and for accreditation and/or evaluation required during program/institutional							
		Program accreditation/evaluation							

	PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries							
	Research Mentoring	Research Mentor								
	Peer reviewers/Panelists	Peer reviewers/Panelists		0	5	5	5	5	5.00	Action Research Proposal Defense (English)
	Resource Persons	Resource Persons								
	Convenor/Organizer	Convenor/Organizer								
	Consultancy	Consultant								
	Evaluator	Evaluator								
	PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation	0	2	5	5	5	5.00	1. Publish with Confidence:Capacitating Basic Education Teachers' Research Publication Skills 2. Capacitating Trainers on Persons Deprived of Liberty with Basic Learning and Living Skills
	PI 11. Additional outputs *	A 42. No. of extension-related awards (extrn. conducted by faculty or student & faculty) *								
		A 43. Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal							
									5.00	
MFO 5- Support to Operations (Instructional Materials Development Office)										
	PI 6.1. Number of instructional materials approved by UIMRC		Facilitated the faculty's Instructional Materials in the approval by UIMRC							

	PI 9.1. Number of System Maintenance conducted.		Coordinating with ICTMC in the conduct of an end-semester system maintenance for VSUEE.							
	PI 10.1: Percentage of course syllabi monitored		Monitoring of OBE Syllabi submission and approval							
	PI 10.2: Percentage of TOS monitored		Monitoring of TOS submission	80%	100%	5	4	5	4.67	All VSU faculty members of the Math and Science Section
	PI 10.3: Percentage of approved VC evaluation		Review and approval of Virtual Classroom Evaluation							
	PI 10.4: Number of coordinating the VSU faculty and students VSUEE account		Coordinating the VSU faculty and students VSUEE accounts							
UMFO 5. SUPPORT TO OPERATIONS										
	OVPI MFO 4. Program and Institutional Accreditation Services									
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of theQMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member							

	PI 14.7. Percentage of faculty and staff submitted a dtr every month			100%	100%	5	5	5	5.00	
	PI 14.8 Percentage of complaints, if any, addressed on time			100%	0%	5	5	5	5.00	
	PI 14.9 Percentage of action plans implemented and monitored as scheduled				50%	4	5	5	4.67	
	PI 14.10 Monthly accomplishment report submitted on time.				100%	5	5	5	5.00	
	<u>PI 6::</u> Additional Outputs									
	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *									
		<u>A 47.</u> Collaboration with the VSU Component College				5	5	5	5.00	VSU Component Campuses
		<u>A 48.</u> Consolidation of guidelines and policies with the Academic Units/ department.								
		<u>A 49.</u> Prepares training proposal for OHIMD and ODIE								
		<u>A 50.</u> Coordinate with Nephila Web in the renewal of Branded Moodle App for VSUEE.								

		A 51. Other outputs implementing the new normal due to covid 19								
									4.89	
									4.89	
	Total Over-all Rating								158.78	144 5
	Average Rating								4.79	4.86 5
	Adjectival Rating								OUTSTANDING	

Average Rating (Total Over-all rating)		39.5 36 5
Additional Points:		
Approved Additional points		
Final Rating		4.79 4.86 5
Adjectival Rating		Outstanding

Comments & Recommendations for Development Purposes:
Has leadership potential. Train and mentor young faculty especially in research.

Evaluated & Rated by:

R. Abela
ROSARIO P. ABELA

Department Head

Date: 8-27-24

Recommending Approval

B. Barredo
BAYRON S. BARREDO

Dean, College of Education

Date: 8-28-24

Approved by:

R. Gravoso
ROTACIO S. GRAVOSO

Vice President for Academic Affairs

Date: 9/16/24

1 – Quality, 2 – Efficiency, 3 – Timeliness, 4 – Average



TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATINGS

1ST Semester AY 2023 - 2024

Name of Faculty : **MAMOLO, LEO A.**

Department: **VSU -Integrated High School**

College: **TEACHER EDUCATION**

Course No. & Descriptive Title		Lec./ Lab.	RATING		% Evaluation Rating
			Numerical	Adjectival	
GenMath	General Math	Lec	5.00	Outstanding	100.0 %
GenMath	General Math	Lec	5.00	Outstanding	100.0 %
GenMath	General Math	Lec	5.00	Outstanding	100.0 %
GenMath	General Math	Lec	5.00	Outstanding	100.0 %
ELng 111	Language Education Research	Lec	5.00	Outstanding	100.0 %
Average Rating			5.00	Outstanding	100.0 %

Source: Results of Teaching Performance Evaluation by Students filed at ODIE

Legend:

1.00 – 1.49 Poor (P)

1.50 – 2.49 Fair (F)

2.50 – 3.49 Satisfactory (S)

3.50 – 4.49 Very Satisfactory (VS)

4.50 – 5.00 Outstanding (O)

Prepared by:


VANESSA W. NAZAL

TPES In-Charge

Date: May 09, 2024

Attested by:


MA. RACHEL KIM L. AURE

Director, Instruction and Evaluation

Date: May 09, 2024

Received by:


LEO A. MAMOLO

Name and Signature of Faculty

Date: _____

Distribution of copies: IEO, College, Department, Faculty (all in original signature)



PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q U A R T E R
	2nd	
/	3rd	
/	4th	

Name of Office: VSU INTEGRATED HIGH SCHOOL

Head of Office: DR. ROSARIO P. ABELA

Number of Personnel: 17


Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring Review and Finalization of the IHS Individual Targets (January – December 2024) and Accomplishments (January – June 2024)		Faculty Meeting January 8, 2024 Consolidation of IPCR Accomplishments May 14, 2023			Each faculty finalize their IPCR Targets (January – December 2024) and Accomplishments (January – June 2024)
Coaching Review the need support to facilitate the attainment of the IHS Targets		Faculty Meeting February 26, 2024 March 17, 2024 Consolidation of IPCR Accomplishments August 2, 2024			Submitted list if support needed to attain targets.

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


ROSARIO P. ABELA
Department Head

Noted by:


BAYRON S. BARREDO
Dean, College of Education

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Leo A. Mamolo

Performance Rating: Outstanding

Aim: To write a more research and extension proposals and submit to OVPRE for findings.

To produce instructional materials on subjects handled for flexible learning.

Proposed Interventions to Improve Performance:

Date: February 2024

Target Date: December 2024

First Step:

-
1. Attend seminar on Research and Extension Proposal Writing.
 2. Attend In-House Review conducted by the University.
 3. To produce at least one (1) learning guide per subject taught ready to be used for instruction in the new normal.
-

Result: Carried out responsibilities as an instructor and research coordinator.

Submit at least one (1) extension proposal to OVPRIE.

Date: July 2024

Target Date: December 2024

Next Step: 1. Submit more research articles to reputable journals for publication.

2. Increase research presentations and expert services.

Outcome: 1. Published research outputs.

2. Conduct approved research and extension projects.

Final Step/Recommendation:

- 1.) Plan more research proposals and coordinate it with the faculty of the department and college.
- 2.) Mentor and encourage novice faculty to engage more into research and extension
You made a good start on this. Keep it up!

Prepared by:



ROSARIO P. ABELA

Unit Head

Conforme:



LEO A. MAMOLO

Name of Ratee Faculty/Staff