

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **NOLAS COMMERCIAL**
P.O No.: **PO-GF-MOOE-2025-10-0814**
Office/Dept: **FAFS**

IAR No: 25-12-1476
Date: 2025-12-10
1,075.00 GF-2025-08-01119

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pcs	Broom (Walla Ting Ting) / Broom Ethuk	3	3	2025-12-09 #: CI 5015	0	Completed

Specification:

- Made of mature coconut midribs
- Grip Material: Braided yantok or nylon
- Usable Length: At least 760 mm
- Rib Count: at least 350 pieces

2	can	Disinfectant Spray, 170g	2	2	2025-12-09 #: CI 5015	0	Completed
3	pcs	White Folder / File Folder, Legal	50	50	2025-12-09 #: CI 5015	0	Completed

Specification:

- size: Legal
- color: White
- 14 pts

INSPECTION

ACCEPTANCE

Date Inspected: 12-10-25

Date Received: 12/10/25

☒ Inspected, verified and found in order
as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial

MARK LOUIS L. GARCES
Inspector

DOREEN B. ALBA
Head, Supply & Property Management