

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **MGQ ENTERPRISES CORPORATION**

IAR No: 25-12-1478

P.O No.: **PO-GF-MOOE-2025-10-0788**

Date: 2025-12-10

Office/Dept: **DFST**

1,950.00

GF-2025-05-00616

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pcs	Token (Tote bag and food products)	3	3	2025-12-09 #: DR 000336/ SI 0002909	0	Completed

Specification:

VSU Tote Bag with VSU branding

VSU Cookies

Biscotti

Camote Chips

Vacuum Fried Jackfruit

Others

INSPECTION

ACCEPTANCE

Date Inspected: 12-10-25

Date Recieved: 12/10/25

☒ Inspected, verified and found in order
as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial

MARK LOUIS L. GARCES
Inspector

DOREEN B. ALBA
Head, Supply & Property Management