

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **SHIFT TECH TRADING INC.**
P.O No.: **PO-GF-MOOE-2025-10-0735**
Office/Dept: **ViCARP**

IAR No: 25-12-1470
Date: 2025-12-03
18,150.00 **GF-2024-10-02940**

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	btl	Ink, EPSON 003,Genuine Cyan 65mL	15	15	2025-12-02 #: CI 1221	0	Completed
Offer:							
GENUINE							
2	btl	Ink, EPSON 003,Genuine Magenta 65mL	15	15	2025-12-02 #: CI 1221	0	Completed
Offer:							
GENUINE							
3	btl	Ink, EPSON 003,Genuine Yellow 65mL	15	15	2025-12-02 #: CI 1221	0	Completed
Offer:							
GENUINE							
4	btl	Ink, Epson 003,Genuine Black 65mL	15	15	2025-12-02 #: CI 1221	0	Completed
Offer:							
GENUINE							
INSPECTION				ACCEPTANCE			

Date Inspected:

12-3-25

Date Recieved:

12/3/25

☒ Inspected, verified and found in order
as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial



MARK LOUIS L. GARCES
Inspector



DOREEN B. ALBA
Head, Supply & Property Management