CS Form No. 4 Revised 2018

Republic of the Philippines VISAYAS STATE UNIVERSITY VISCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. <u>HONEYLENE V. ONGY</u> has assumed the duties and responsibilities as <u>Instructor III</u> of the <u>Department of Biological Sciences</u> effective <u>April 22, 2024</u>.

This certification is issued in connection with the issuance of the appointment of Ms./Mr HONEYLENE V. ONGY as Instructor III.

Done this 2nd day of May 2024 in Baybay City, Leyte.

__<u>ANALYN M. MAZO_</u> Head of Office/Department/Unit

Date: April 22, 2024

Attested by:

HONEY SOFIA V. COLIS

HRMC

201 file Admin COA CSC

For submission to CSCFO within 30 days from the date of assumption of the appointee