

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. HAZELLE VILLA-ASALDO  
has assumed the duties and responsibilities as Board Secretary V of  
Visayas State University effective May 1, 2024.

This certification is issued in connection with the issuance of the  
appointment of Ms./Mr. HAZELLE VILLA-ASALDO as Board Secretary V.

Done this 1<sup>ST</sup> day of May, 2024 in Visayas  
State University, Baybay City, Philippines.

  
**PROSE IVY G. YEPES, EdD**  
University President

Date: May 2, 2024

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*