| | REPUBLIC OF THE PHILIPPINES | 1. NAME OF EMPLOYEE | |
|---|--|--|--|
| BC-CSC Form No. 1 | | GATCHALIAN FLORIFE A. | |
| | (Position Description Form) | (Family Name) (Given Name) (Middle Name) | |
| 2. DEPARTMEN | T, CORPORATION OR AGENCY/ | 3. BUREAU OR OFFICE | |
| LOCAL GOVE | | 100 and a few parts of the part | |
| | LEYTE STATE UNIVERSITY | LSU | |
| 4. DEPT/BRANC | CH/DIVISION | 5. WORK STATION/PLACE OF WORK | |
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| 6a. PRES. APPR | RO. 6b. PREV. APPRO | 7a. SALARY P.A.: | |
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| BOARD RES | | 7b. OTHER COMPENSATION: PERA/ACA | |
| ORD. NO. | 2, 300 | Access to the second se | |
| 8. OFFICIAL DE | SIGNATION OF POSITION InstructorII | 9. WORKING PROPOSED TITLE Instructor II | |
| 10. WAPCO CLASSIFICATION OF THIS POSITION | | 11. OCCUPATION GROUP TITLE | |
| | | (leave blank) | |
| 12. FOR LOCAL | GOVERNMENT POSITION, CHECK GOVER | RNMENTAL UNIT AND UNIT'S CLASS | |
| | PALITY [] | CITY [X] PROVINCE [] | |
| | 1st 2nd | 3rd 4th 5th 6th | |
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| attach addi | tional sheets | the second and the se | |
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| Working Time: | DU | TIES SEEDLES ROLLSON TRETOVES | |
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| 1. 80% | Teaches service Physical Education 11, 12, 13 & 14 | | |
| 2. 15% | Volleyball Coach of the Institute | | |
| 3. 5% | Other tasks that maybe assigned | by immediate superior. | |
| 100% | | arrester are lend to be became the remaining the same and | |
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DESIGNATION OF THE PARTY OF

| 114. | POSITION TITLE OF IMMEDIATE SUPERVISOR Institute Director | 15. POSITION TITLE OF NEXT HIGHER SUPERVISOR College Dean |
|---------------|--|--|
| 16. | NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRE only by their item nos. and titles) | CTLY SUPERVISE (if more than (7) list |
| 17. | MACHINES, EQUIPMENT, TOOLS, etc. used regularly | in performance of work. |
| | athletic equipment | |
| 18. | CONTACT Occasional Frequent General Public [] Other Agencies [] Supervisors [] Management [] Others (Specify) [] | 19. WORKING CONDITION Normal Working Condition X Field work [] Field Trips [] Exposed to Varied Weather Other's (Specify) [] |
| 20 | CERTIFY that the above answers are accurate and com | plete. Signature of Employee |
| | Describe briefly the general function of the Unit or Section To provide instruction in Service F Physical Education courses. | |
| | Describe briefly the general function of the position. To provide instruction in Service P Indicate the required qualifications by years and kind of evacancy for this position. (Keep the position in mind rather) | hysical Education education considered in filling up a |
| • | incumbent. This item should be filled for all positions oth | er than teaching). |
| | Education: BS degree in the mea of specializ | ation |
| , | Experience: Last Caraca | N 21 100 10 12 45 0 |
| 23 5 . | Licenses or certificates required to do this work, if any. | |
| 24. | HEREBY, CERTIFY that the above answers are accurate | e and complete. |
| rhoo | November 5, 2008 Date | ALELI A. VILLOCINO Signature and Title of Immediate Supervisor |
| 25 | APPROVED | |
| • • | Date | JOSE L. BACUSTO |