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### Notice of Salary Adjustment

06-February-2020

Pursuant to National Budget Circular No. 579 dated January 24, 2020 implementing Republic Act No. 11466 dated January 8, 2020, the salary of the following faculty/staff are hereby adjusted effective January 1, 2020, as follows:

| Name of Faculty/Staff       | Item No. FY 2019<br>Plantilla of Personnel | Position     | Salary<br>Grade | Step<br>Increment |
|-----------------------------|--------------------------------------------|--------------|-----------------|-------------------|
| A. MERCURIO, Martin Jan E.  | INST1-39-2015                              | Instructor I | 12              | 1                 |
| B. MONSANTO, Anna Martha C. | INST1-42-2015                              | Instructor I | 12              | 1                 |
| C. NAYRE, Syrene P.         | INST1- 6-2017                              | Instructor I | 12              | 1                 |
| D. OCHAVILLO, Edgardo C.    | INST1-27-2013                              | Instructor I | 12              | 1                 |
| E. OLANA, Kenny Oriel A.    | INST1-47-2015                              | Instructor I | 12              | 1                 |
| F. ONGY, Honeylene V.       | INST1-67-2016                              | Instructor I | 12              | 1                 |

1. Adjusted monthly basic salary effective January 1, 2020, under the new Salary Schedule:

**SG 12 Step 1**

**P 24,495.00**  
(293,940.00) p.a.

2. Actual monthly basic salary as of December 31, 2019:

**SG 12 Step 1**

**P 22,938.00**  
(275,256.00) p.a.

3. Monthly salary adjustment effective January 1, 2020 (1-2) **P 1,557.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

**EDGARDO E. TULIN**  
President

cc: Records, GSIS, PRPEO, Payroll

*Vision: A globally competitive university for science, technology, and environmental conservation.*  
*Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.*

Control Number: 015