

# PERSONAL DATA SHEET

**WARNING:** Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. (Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	VINCULADO		
FIRST NAME	RAMIL	NAME EXTENSION (JR., SR) JR.	
MIDDLE NAME	BALILI		
3. DATE OF BIRTH (mm/dd/yyyy)	10/31/1995	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	PASAY CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A N/A House/Block/Lot No. Street N/A OWAK Subdivision/Village Barangay HILONGOS LEYTE City/Municipality Province ZIP CODE 6524
7. HEIGHT (m)	1.64	18. PERMANENT ADDRESS	N/A N/A House/Block/Lot No. Street N/A OWAK HILONGOS LEYTE City/Municipality Province ZIP CODE 6524
8. WEIGHT (kg)	59.5		
9. BLOOD TYPE	B+		
10. GSIS ID NO.			
11. PAG-IBIG ID NO.	121217710300	19. TELEPHONE NO.	NONE
12. PHILHEALTH NO.	01-052270661-8	20. MOBILE NO.	09974880609
13. SSS NO.	3473099564	21. E-MAIL ADDRESS (if any)	ramil.vinculado@vsu.edu.ph
14. TIN NO.	344774656		
15. AGENCY EMPLOYEE NO.			

## II. FAMILY BACKGROUND

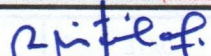
22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	VINCULADO			
FIRST NAME	RAMIL	NAME EXTENSION (JR., SR)		
MIDDLE NAME	NARIDO			
25. MOTHER'S MAIDEN NAME				
SURNAME	BALILI			
FIRST NAME	MARCELA			
MIDDLE NAME	ESAGA			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LAMAK CENTRAL SCHOOL		2002	2008		2008	VALEDICTORIAN
SECONDARY	HILONGOS NATIONAL VOCATIONAL SCHOOL		2008	2012		2012	1ST HONORABLE MENTION
VOCATIONAL / TRADE COURSE	N/A		N/A	N/A		N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	Bachelor of Science in Civil Engineering	2012	2017		2017	NONE
GRADUATE STUDIES	N/A		N/A	N/A		N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JULY 17, 2019
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IV. CIVIL SERVICE ELIGIBILITY									
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE (If Applicable)									
RATING		DATE OF EXAMINATION / CONFIRMATION		PLACE OF EXAMINATION / CONFIRMATION		NUMBER		Date of Validity	
82.2		11/11/2017		CEBU CITY		0155439		10/31/2020	
DRIVER'S LICENSE		3/15/2017		BAYBAY CITY, LEYTE		H12-15-002529		10/31/2022	
(Continue on separate sheet if necessary)									
V. WORK EXPERIENCE									
28. INCLUDE PRIVATE EMPLOYMENT. Start from your recent work. Description of duties should be indicated in the attached Work Experience sheet.									
INCLUSIVE DATES (mm/dd/yyyy)		To		POSITION TITLE (Write in full/Do not abbreviate)		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY (Format "00-00") GRADE (If applicable) & STEP SALARY JOB/PAY INCREMENT	
2/22/2018		09/07/2018		SITE ENGINEER		SUMITOMO MITSUI CONSTRUCTION CORPORATION		10,000.00 N/A	
26/02/2018		PRESENT		INSTRUCTOR		VISAYAS STATE UNIVERSITY		22,149.00 12	
								TEMPORARY REGULAR Y	
(Continue on separate sheet if necessary)									
SIGNATURE									
DATE									
JULY 17, 2019									



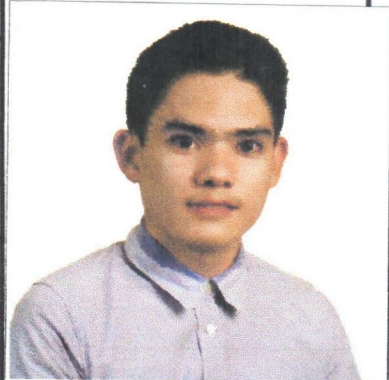
[illegible]



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Prof. Epifania G. Loreto	Visayas State University-Baybay City, Leyte	09222931815
Engr. Gladys G. Doydora	Visayas State University-Baybay City, Leyte	09778191400
Engr. Joema Carlo Luzares	Ormoc City, Leyte	09182477571

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	PRC
ID/License/Passport No.:	0155439
Date/Place of Issuance:	12/04/2017

Signature (Sign inside the box)
July 17, 2019
Date Accomplished



SUBSCRIBED AND SWORN to before me this 19 AUG 2019, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN GUINOCOR
VS. LEGAL OFFICER
Person Administering Oath



WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: September 2018 - Present
- Position: Instructor I
- Name of Office/Unit: Department of Civil Engineering
- Immediate Supervisor: Prof. Epifania G. Loreto
- Name of Agency/Organization and Location: Visayas State University- Main Campus

- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties  
Responsible in teaching assigned subjects and performing other teaching related functions; performs research and/or extension projects; performs administrative functions relative to committee memberships and other functions assigned by Supervisors.

- Duration: February 22, 2018 - September 07, 2018
- Position: Site Engineer
- Name of Office/Unit: Sumitomo Mitsui Construction Corporation
- Immediate Supervisor: Engr. Adonis P. Rimban
- Name of Agency/Organization and Location: Sumitomo Mitsui Construction Corporation

- List of Accomplishments and Contributions (if any)  
RC- Ditch Construction, Perforated Pipe Joint Encasement Construction, Pavement Construction and Re- Blocking, Construction of Slurry Shortcut Backhoe Access Road, Pontoon Tower Construction, Pontoon RCP Pipeline and Encasement Construction, Slurry Pipeline Concrete Pedestal Construction, Intake Tower Crack Repair
- Summary of Actual Duties  
Responsible in performing jobs related to Project Management, Site Supervision and Implementation of Activities

  
RAMIL B. VINCULADO, JR.

(Signature over Printed Name  
of Employee/Applicant)

Date: July 17, 2019