Carom No. 212 Revised 2017 PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. (Do not fill up. For CSC use only) Print legibly. Tick appropriate boxes () 📑 use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. PERSONAL INFORMATION BENITEZ 2. SURNAME NAME EXTENSION (JR., SR) FIRST NAME **CECILIO** MIDDLE NAME **MONTEROLA** 3. DATE OF BIRTH 10/31/1959 16. CITIZENSHIP ✓ Filipino Dual Citizenship (mm/dd/yyyy) by birth by naturalization 4. PLACE OF BIRTH BAYBAY, LEYTE Pls. indicate country: If holder of dual citizenship, please indicate the details. 5. SEX ✓ Male Female ✓ Single Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS ■ Widowed Separated House/Block/Lot No. Street KILIM Other/s: Subdivision/Village Barangay BAYBAY CITY **LEYTE** 7. HEIGHT (m) 152.4 m City/Municipality Province 8. WEIGHT (kg) 64.2 kg ZIP CODE 6521 18. PERMANENT ADDRESS 9. BLOOD TYPE 'AB" House/Block/Lot No. Street KILIM 10. GSIS ID NO. N/A Subdivision/Village Barangay BAYBAY CITY LEYTE 11. PAG-IBIG ID NO. 1210-4827-2421 City/Municipality Province 13-025105498-4 12. PHILHEALTH NO ZIP CODE 6521 13. SSS NO. 03-5764954-1 19. TELEPHONE NO. N/A 14. TIN NO. 145-335-132 20. MOBILE NO. 09268909440 15. AGENCY EMPLOYEE NO. V01171 21. E-MAIL ADDRESS (if any) cecilio.benitez@vsu.edu.ph I. FAMILY BACKGROUND 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME N/A N/A N/A MIDDLE NAME N/A OCCUPATION N/A EMPLOYER/BUSINESS NAME N/A **BUSINESS ADDRESS** N/A TELEPHONE NO. N/A 24. FATHER'S SURNAME BENITEZ NAME EXTENSION (JR., SR) FIRST NAME CATALINO (DECEASED) SENO MIDDLE NAME 25 MOTHER'S MAIDEN NAME SURNAME MONTEROLA FIRST NAME MACARIA (DECEASED) MIDDLE NAME CERNA

MIDDLE NAME	CERNA	(Continue on separate sheet if necessary)					
III. EDUCATIONAL BAC	CKGROUND				distributed a		Alebaka
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS
			From	То	(if not graduated)		RECEIVED
ELEMENTARY	KILIM ELEMENTARY SCHOOL	PRIMARY	1968	5/26/1905	GRADUATED	1973	N/A
SECONDARY	BAYBAY HIGH SCHOOL	SECONDARY	1973	1978	GRADUATED	1978	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPCION	ASSOCIATE IN SECRETARIAL SCIENCE	1978	1980	GRADUATED	1980	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A
		(Continue on separate sheet if necessary)		Refeat to			
SIGNATURE			DATE		7-08-0020		

	SPECIAL LA	1080 (BOARD/ BAR) UNDER WS/ CES/ CSEE ITY / DRIVER'S LICENSE	RATING (If Applicable)	EXAMINATION /				NUMBER	Date of
BAH	RANGAY ELIGIBIL		N/A	CONFERMENT N/A	N/A			N/A	Validity N/A
	IN/F	1	N/A	IN/A	IV/	^		N/A	IN/A
	V0-01-110-		(Ce	ontinue on separate sheet i	f necessary)				
	XPERIENCE ate employme	nt. Start from your recer	nt work) Descripti	on of duties should b	e indicated in the attach	ed Work Ex	perience she	et.	
28. INCLU	SIVE DATES m/dd/yyyy)	POSITION T	TLE	DEPARTMENT / AGE	NCY / OFFICE / COMPANY Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From	То				cology & Environmental		INCREMENT		(1714)
October 1, 2019	present	Administrative	Aide I	Management	cology & Environmental	11,551.10		Casual	Yes
7/1/2014	9/30/2019	Job Order (Clerk	Management	cology & Environmental	240.00/day		Job Order	Yes
8/7/2006	6/30/2014	Job Order (Clerk	PhilRootcrops		240.00/day		Job Order	Yes
2/9/2005	3/31/2005	Job Order (Clerk	Department of Devel	opment Communication	220.00/day		Job Order	Yes
4/1/2004	6/30/2004	Job Order (Clerk	Security Office		220.00/day		Job Order	Yes
4/8/1994	12/31/1999	Clerk I		ViSCA-GTZ Ecology	Program	6,273.60/ month		Contractual	Yes
5/17/1993	7/31/2993	Library Cl	erk	Dela Salle University		75.00/day		Contractual	No
12/1/1992	4/30/1992	Data Entry O	perator	Data Entry Operator		75.00/day		Contractual	No
1/5/1990	11/30/1992	Qualita Netwo	ork,Inc.	Data Entry Operator		75.00/day		Contractual	No
3/6/1990	6/30/1990	Data Enco	oder	Omnidata Computer Corporation		75.00/day		Contractual	No
6/1/1990	10/31/1990	Encode	er	Dynamic Party Sales 75.00/day			Contractual	No	
12/16/1988	12/9/1999	Production	Clerk	American Jeans & S	portswear, Inc.	3,000.00/ month		Contractual	No
6/1/1985	12/15/1988	Clerk Typ	pist	Allied Banking Corpo	oration- MSD Department	2,500.00/ month		Contractual	No
			1	Continue on separate sheet	ENRES AND CHRONICATION HAT THE		6		
SIGN	ATURE		June		DATE		07.08	S FORM 212 (Revised 2	2017), Page 2 of

IV. CIVIL SERVICE ELIGIBILITY

. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNM	MENT / PEOPLE / \	VOLUNTARY	ORGANIZATIO	DN/S		
9. NAME & ADDRESS OF ORGANIZATION (Write in full)		/E DATES d/yyyy) To	NUMBER OF HOURS	POSITION / NATURE OF WORK		
N/A		A. S. 12. S. 1			N/A	
	Page Spage					
II. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINI tart from the most recent L&D/training program and include only the relevant L&D/training tak		TTENDED	TRANSPIRE	gerial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE ATTEN (mm/d	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
eminar Workshop on Personality Development, Customer Service, Human Relations, Ora	From 2/7/1998	To 2/7/1998	8.0	technical	Cora Doloroso Career Center	
Vriteen Communications Product Launching of BIOTEC-DOST	7/29/2009	7/29/2009	4.0	technical	PhilRootcorps Training Center	
raining on Safety Driving and Traffic Rules and Regulations	12/10/2010	12/10/2010	4.0	technical	LTO Baybay	
Renewable Energy Sources for Rural Development	3/26/2012	3/26/2012	4.0	technical	PhilRootcorps Training Center	
Inti-Red Tape Law & CSC Policy on Cash Advances	9/24/2012	9/24/2012	4.0	technical	ODAHRD	
Vorkshop to Review and Improve Citizen's Charter	9/1/2016	9/1/2016	8.0	technical	ODAHRD	
	(Continue on separate	sheet if necessa	ny)			
VIII. OTHER INFORMATION	NON-ACADEMIC DIST		OGNITION		MEMBERSHIP IN ASSOCIATION/ORGANIZAT	
31. SPECIAL SKILLS and HOBBIES 32. (Write in full)					(vviite in fail)	
cooking & driving N/A				N/A		
	THER	LEGAL U	1089			
SIGNATURE	(Continue on separate	e sheet if necessa		ATE	07.08.007	

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34.	Are you related by consanguinity or affinity to the appointion chief of bureau or office or to the person who has immediately bureau or Department where you will be apppointed, a within the third decree?	ng or recommending authority, or to the attention at the office,		इंड		
	a. within the third degree?		NO			
b. within the fourth degree (for Local Government Unit - Career Employees)?				Z NO		
			If YES, give details:			
35.	a. Have you ever been found guilty of any administrative of	offense?	YES	✓ NO		
			If YES, give details:			
	b. Have you been criminally charged before any court?		☐ YES [✓ NO		
	b. Have you been diffillially charged before any count?	If YES, give details:				
			Date Filed:			
			Status of Case/s:			
36.	Have you ever been convicted of any crime or violation of	any law, decree, ordinance or regulation	☐ YES	✓ NO		
	by any court or tribunal?	If YES, give details:				
37.	Have you ever been separated from the service in any of t	he following modes: resignation,	—————————————————————————————————————	✓ NO		
	retirement, dropped from the rolls, dismissal, termination, ε out (abolition) in the public or private sector?	end of term, finished contract or phased	If YES, give details:			
38.	a. Have you ever been a candidate in a national or local el Barangay election)?	☐ YES ☑ NO If YES, give details:				
	b. Have you resigned from the government service during					
	election to promote/actively campaign for a national or local		If YES, give details:			
39.	Have you acquired the status of an immigrant or permaner	nt resident of another country?	☐ YES ☑ NO			
			If YES, give details	(country):		
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma	agna Carta for Disabled Persons (RA				
	7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:				
Э.	Are you a member of any indigenous group?		YES	✓ NO		
).	Are you a person with disability?	If YES, please specify:				
			☐ YES ☑ NO If YES, please specify ID No:			
).	'Are you a solo parent?		☐ YES ☑ NO			
			If YES, please specify I	D No:		
41.	REFERENCES (Person not related by consanguinity or affinity to applicant	t/appointee)				
	NAME	ADDRESS	TEL. NO.			
_	MARLITO M. BANDE, Dr.sc.agr.	VSU, Baybay City, Leyte	563-7497	100		
	IUMBERTO R. MONTES, Jr., PhD Marine Science	VSU, Baybay City, Leyte	563-7726	4 3 1		
	RLINDA A. VASQUEZ, PhD Entomology	VSU, Baybay City, Leyte				
42.	I declare under oath that I have personally accomplished	this Personal Data Sheet which is a tr	ue, correct and			
	complete statement pursuant to the provisions of pertini Philippines. I authorize the agency head/authorized repri	ent laws, rules and regulations of the F	Republic of the	Inter!		
	I agree that any misrepresentation made in this doc	ument and its attachments shall cause	e the filing of	CFITTO M REALITEZ		
	administrative/criminal case/s against me.			CHILLO III DEIVITE		
Go	vernment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)			and the second		
	EASE INDICATE ID Number and Date of Issuance	n				
\vdash	vernment Issued ID: VSU ID V01171	June		The state of the s		
ID/L	icense/Passport No.:	Signature (Sign inside the bo	x)			
Date	e/Place of Issuance: Y	Date Accomplished	W	Right Thumbmark		
	SUBSCRIBED AND SWORN to before me this	3 IIII 2020 affiant exhibiti	ng his/her validly issued or	overnment ID as indicated above.		
		, uniant exhibiti	morner validity issued go	overnment id as muicated above.		
		Mai.				
	AT	TY. RYSAN C. GUINOCOR				
	- V	SULEGAL Person Aurhinistering Oath				
		Person Administering Oath				
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