

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**


This is to certify that Ms/Mr. NORMAN O. VILLAS has assumed the duties and responsibilities as COMPUTER PROGRAMMER I of INFORMATION AND COMMUNICATIONS TECHNOLOGY MANAGEMENT CENTER - VSU effective January 1, 2024.

This certification is issued in connection with the issuance of the appointment of Ms/Mr VILLAS as COMPUTER PROGRAMMER.

Done this 1ST day of JANUARY in VISAYAS STATE UNIVERSITY.

  
SEAN O. VILLAGONZALO  
Head of Office/Department/Unit

Date: January 1, 2024

Attested by:   
HONEY SOFIA V. COLIS  
Highest Ranking HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the*