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324
29 OCT 2020

CLEARANCE (for Faculty and Staff)

Name: Gladys G. Doydora

Position: Instructor I

Dept./Office: Department of Civil Engineering

Last Day in of Service in VSU: _____

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date: August 1, 2020

Reason if Resignation: _____

Until further Faculty/Staff's Address and Mobile No.: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
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3. Dean, College of Arts and Sciences	 CANDELARIO L. CALIBO	19. University Registrar	 MARWEN A. CASTAÑEDA
4. Dean, College of Education	 BAYRON S. BARREDO	20. Head, Accounting Office	 ERLINDA S. ESGUERRA
5. Dean, College of Mgt. and Economics	 MOISES NEIL V. SERINO	21. Head, Cash Division	 QUEEN EVER Y. ATUPANA
6. Dean, College of Engineering	 ROBERTO C. GUARTE	22. Head, Records Office	 MA. ROBERTA MIRAFLORES
7. Dean, College and Forestry and Natural Resources	 DENNIS P. PEQUE	23. Head, PRPEO	 HONEY SOFIA V. COLIS
8. Dean, College of Veterinary Medicine	 SANTIAGO T. PEÑA JR.	24. Head, SPPMO	 ALICIA M. FLORES
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