

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Gabriel A. Israel Jr. has assumed the duties and responsibilities as Administrative Aide VI of General Services Division effective \_\_\_\_\_

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Gabriel Israel as Adm. Aide VI.

Done this 4<sup>th</sup> day of May in 2020

  
APOLONIO M. ENCIERTO  
Head of Office/Department/Unit

Date: \_\_\_\_\_

Attested by:

  
LOURDES B. CANO  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*