| REPUBLIC OF THE PHILIPPINES | 1. NAME OF EMPLOYEE |
|--|--|
| BC-CSC Form No. 1 | POLIQUIT ROSALINA DIALIMAS |
| (Position Description Ferm) | (Family Name) (Given Name) (Middle Name) |
| DEPARTMENT, CORPORATION OR AGENCY/ | |
| LOCAL GOVERNMENT | J. DURDNU OR OFFICE |
| LEYER STATE UNIVERSITY | LSU |
| 4. DEPT./BRANCH/DIVISION | 5 WORK STATION/PLACE OF WORK |
| Dept. of Biological Sciences | LSU |
| 6a. PRES. APPRO. 6b. TREV. APPRO. | 7a: SALARY P.A.: P 159,600.00 |
| BOARD RES/ | 7b. OTHER COMPENSATION: PERA/ACA |
| ORD NO. ITEM NO VISCAB-I B. OFFICIAL DESIGNATION OF POSITION | NST3-20-2004 |
| Assistant Professor I | WORKING PROPOSED TITLE |
| 10. WAPCO CLASSIFICATION OF THIS POSITION | 11. OCCUPATION GROUP TITLE |
| 12. FOR LOCAL GOVERNMENT POSITION, CHECK G | OVERNMENTAL UNIT AND UNIT'S CLASS PROVINCE[] |
| 1/4/11/15/14/14/14/14/14/14/14/14/14/14/14/14/14/ | 1 th 5 th 6 th |
| | |
| STATEMENT OF DUTIES AND RESPONSIBILITIES attach additional sheets. | . If more space is needed, please |
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| 14. POSITION TITLE OF IMMEDIATE SUPERVISOR | 15. POSITION OF NEXT HIGHER |
|--|--|
| Description of the second seco | SUPERVISOR |
| Department Head 16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU D | |
| Only by their item nos. and titles) None | MRECILI SUFERVISE (II INGELISII (7) IISL |
| 17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly | in performance of work. |
| | |
| microscope, computer, etc. | · · · · · · · · · · · · · · · · · · · |
| 18. CONTACT | 19. WORKING CONDITION |
| Occasional Frequent | Normal Working Condition [X] |
| General Public [X] | Field Work |
| Other Agencies [X] [] | Field Trips [] |
| Supervisors [X] | Exposed to Varied Weather [] |
| Management [] [X] | Other's (Specify) |
| Others (Specify) [] [X] students | |
| 20. I CERTIFY that the above answers are accurate and comp | lete |
| 20. I CEXTII I midt the drove miswers are decorded and comp | |
| | Taken & |
| January 9, 2007 | ROSALINA D. POLIQUIT |
| Date | Signature of Employee |
| | |
| 21. Describe briefly the general function of the Unit or Section | n. |
| | (2.400) |
| To deliver instruction, conduct research & extension a | ctivities in biology and related fields. |
| 22. Describe briefly the general function of the position. | |
| | |
| To deliver instruction, conduct research & extension a | ctivities. |
| the extension scholages in biology and related fields. | |
| 23a. Indicate the required qualifications by years and kind of | education considered in filling up a |
| vacancy for this position. (Keep the position in mind rather than the qualifications of the present | |
| incumbent. This item should be filled for all positions other than teaching). | |
| | 100 % |
| Education: Bachelerts degree relevant to the | he jeb. |
| Experience: 1 yr. of relevant experience; | h hrs. of relevant training. |
| Experience: I yr. of relevant experience; | w in by or 1 ozoveno or defining |
| 23b. Licenses or certificates required to do this work, if any. | |
| None | |
| 24. I HEREBY CERTIFY that the above answers are accurate | e and complete. |
| 24. I III MAN DE CONTROL DE CONTR | (lup o |
| | 10 Might |
| 1-9-06 Date | BEATRIZ S. BELONIAS |
| Date | Signature and Title of Immediate |
| | Supervisor |
| 25. APPROVED | |
| | Mu |
| | PACIENCIA P. MILAN |
| Date | Heaf of Agency |