

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

| | | | | |
|-------------------------------|--|---|---|--|
| 2. SURNAME | AVILA | | | |
| FIRST NAME | DORYN JAN | NAME EXTENSION (JR., SR) N/A | | |
| MIDDLE NAME | LAUZON | | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 01/15/1981 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship | |
| 4. PLACE OF BIRTH | VISCA, BAYBAY LEYTE | If holder of dual citizenship, please indicate the details. | <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: | |
| 5. SEX | <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female | | | |
| 6 CIVIL STATUS | <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS | DUPLEX I-1 VSU House/Block/Lot No. Street VISCA BRGY. PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province 6521-A | |
| 7. HEIGHT (m) | 1.5 | 18. PERMANENT ADDRESS | DUPLEX I-1 VSU House/Block/Lot No. Street VISCA BRGY. PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province 6521-A | |
| 8. WEIGHT (kg) | 59 | | ZIP CODE | |
| 9. BLOOD TYPE | "O" | | | |
| 10. GSIS ID NO. | 021-1365-1369-3 | | | |
| 11. PAG-IBIG ID NO. | | | | |
| 12. PHILHEALTH NO. | 13-000096686-0 | | | |
| 13. SSS NO. | | 19. TELEPHONE NO. | 053 5630550 | |
| 14. TIN NO. | 270-141-142 | 20. MOBILE NO. | 09306479167 | |
| 15. AGENCY EMPLOYEE NO. | V00041 | 21. E-MAIL ADDRESS (if any) | dorynjanavila@yahoo.com | |

II. FAMILY BACKGROUND

| | | | | |
|--------------------------|-----------|---------------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME | AVILA | | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | DON | NAME EXTENSION (JR., SR) N/A | FRANCESCA MARGARITA L. AVILA | 07/14/2007 |
| MIDDLE NAME | MARASIGAN | | JULIANA ISOBEL LAUZON | 08/07/2020 |
| OCCUPATION | | | | |
| EMPLOYER/BUSINESS NAME | | | | |
| BUSINESS ADDRESS | | | | |
| TELEPHONE NO. | | | | |
| 24. FATHER'S SURNAME | LAUZON | | | |
| FIRST NAME | DOMINADOR | JR. | | |
| MIDDLE NAME | AGUILLON | | | |
| 25. MOTHER'S MAIDEN NAME | | | | |
| SURNAME | DIZON | | | |
| FIRST NAME | ROBERTA | | | |
| MIDDLE NAME | ORAG | | | |

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|---------------------------|------------------------------------|---|----------------------|------------|--|----------------|---------------------------------------|
| | | | From | To | | | |
| ELEMENTARY | VISCA FOUNDATION ELEMENTARY SCHOOL | PRIMARY EDUCATION | 01/06/1988 | 01/03/1994 | GRADUATED | 1994 | 1ST HONORABLE |
| SECONDARY | VISCA LABORATORY HIGH SCHOOL | SECONDARY EDUCATION | 01/06/1994 | 01/03/1998 | GRADUATED | 1998 | CONSISTENT HONORS |
| VOCATIONAL / TRADE COURSE | NA | | | | | | |
| COLLEGE | LEYTE STATE UNIVERSITY (NOW VSU) | BACHELOR OF SCIENCE IN AGRIBUSINESS | 01/06/1998 | 01/04/2002 | GRADUATED | 2002 | COLLEGE SCHOLAR |
| GRADUATE STUDIES | UNIVERSITY OF SAN CARLOS | MASTERS IN BUSINESS ADMINISTRATION | 01/06/2012 | 12/22/2022 | GRADUATED | 2022 | |

(Continue on separate sheet if necessary)

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|-----------|--|------|------------|---|
| SIGNATURE | | DATE | 03/08/2023 | CS FORM 212 (Revised 2017), Page 1 of 4 |
|-----------|--|------|------------|---|

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

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|-----------|---|------|------------|---|
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| VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S | | | | | | |
|--|---|--|-------------------|---|---|--|
| 29. | NAME & ADDRESS OF ORGANIZATION (Write in full) | INCLUSIVE DATES (mm/dd/yyyy) | | NUMBER OF HOURS | POSITION / NATURE OF WORK | |
| | | From | To | | | |
| NOT APPLICABLE | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| (Continue on separate sheet if necessary) | | | | | | |
| VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED | | | | | | |
| (Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions) | | | | | | |
| 30. | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) | INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) | | NUMBER OF HOURS | Type of LD (Managerial/ Supervisory/ Technical/etc) | CONDUCTED/ SPONSORED BY (Write in full) |
| | | From | To | | | |
| | Training -Workshop on Business Model Canvass and Business Plan Preparation | February 8, 2023 | February 10, 2023 | 24 | Technical | |
| | 31st Visayas Area Business Conference (VABC) | August 26, 2022 | August 26, 2022 | 8 | managerial | Chamber of Commerce |
| | Alternative Learning System education and Skills Development Training (ALS_EST) Webinar | Feb 26, 2022 | February 26, 2022 | 9 | Technical | VSU Tolosa and Tolosa LGU |
| | Business Planning Overview Webinar (ALS-EST) | Februaru 26, 2022 | february 26, 2022 | 9 | Technical | VSU Tolosa and Tolosa LGU |
| | Webinar on Organizing Enterprise (ALS-EST) | March 5, 2022 | March 5, 2022 | 9 | Technical | VSU Tolosa and Tolosa LGU |
| | webinar on Financial Management (ALS-EST) | March 12, 2022 | March 19, 2022 | 20 | Technical | VSU Tolosa and Tolosa LGU |
| | Training-Workshop on Project Identification of Business Opportunities and FS Preparation for IGP Managers | July 18, 2022 | July 20, 2022 | 24 | Technical | VSU IGP |
| | Farm Business Management Training | July 27, 2022 | July 27, 2022 | 4 | Technical | ATI-NTC |
| | BUSINESS SUMMIT | 11//2019 | 11//2019 | 16 HOURS | | University of San Carlos |
| | THREE BATCHES OF ENTREPRENEURIAL MANAGEMENT TRAINING OF YRRP 2017 PROGRAMS AND PROJECTS | 08/29/2019 | 09/26/2019 | 36 HOURS | TECHNICAL | MUNICIPALITY OF MAYORGA |
| | VALUE CHAIN ANALYSIS TRAINING OF YRRP 2017 PROGRAMS AND PROJECTS | 08/06/2019 | 08/09/2019 | 24 HOURS | TECHNICAL | MUNICIPALITY OF MAYORGA |
| | TRAINING-WORKSHOP ON ENTREPRENEURSHIP AND BUSINESS PLANNING | 05/03/2017 | 05/05/2017 | 27HOURS | TECHNICAL | UNITED NATIONS DEVELOPMENT PROGRAM |
| | TRAINING ON BUSINESS PLANNING | 03/02/2017 | 03/03/2017 | 18 HRS | TECHNICAL | UNITED NATIONS DEVELOPMENT PROGRAM |
| | TRAINING ON BUSINESS PLANNING | 03/06/2017 | 03/09/2017 | 36 HOURS | TECHNICAL | UNITED NATIONS DEVELOPMENT PROGRAM |
| | TRAINING ON BUSINESS PLANNING | 03/16/2017 | 03/17/2017 | 18 HOURS | TECHNICAL | UNITED NATIONS DEVELOPMENT PROGRAM |
| | TRAINING ON BUSINESS PLANNING | 03/21/2017 | 03/24/2017 | 36 HOURS | TECHNICAL | UNITED NATIONS DEVELOPMENT PROGRAM |
| | ENTREPRENEURSHIP, RECORD KEEPING AND SIMPLE MARKETING TRAINING-WORKSHOP | 09/12/2016 | 09/13/2016 | 18 HOURS | TECHNICAL | UNITED NATIONS DEVELOPMENT PROGRAM |
| | BUSINESS PLAN TRAINING AND WORKSHOP | 09/08/2016 | 09/09/2016 | 18 HOURS | TECHNICAL | UNITED NATIONS DEVELOPMENT PROGRAM |
| | GO NEGOSYO SEMINAR | 09/03/2016 | 09/03/2016 | 4 HOURS | SUPERVISORY | UNIVERSITY OF SAN CARLOS |
| | ENTREPRENEURSHIP TRAINING SERIES | 08/19/2016 | 08/20/2016 | 18 HOURS | TECHNICAL | UNITED NATIONS DEVELOPMENT PROGRAM |
| | ENTREPRENEURSHIP AND ASSET BUILDING THROUGH SAVINGS BUSINESS PLANNING WORKSHOP | 06/15/2015 | 06/17/2016 | 36 HOURS | TECHNICAL | FOOD AND AGRICULTURE ORGANIZATION |
| | ENTREPRENEURSHIP AND ASSET BUILDING THROUGH SAVINGS BUSINESS PLANNING WORKSHOP | 05/27/2015 | 05/29/2015 | 36 HOURS | TECHNICAL | FOOD AND AGRICULTURE ORGANIZATION |
| | RECORD-KEEPING, PRODUCT COSTING AND MARKETING TRAINING-WORKSHOP FOR OUT OF SCHOOL YOUTHS | 01/05/2015 | 01/09/2015 | 40 HOURS | TECHNICAL | SAVE THE CHILDREN |
| | 1ST NATIONAL CONFERENCE IN MANAGEMENT | 08/29/2013 | 08/30/2013 | 18 HOURS | MANAGERIAL | UNIVERSITY OF SAN CARLOS |
| | TECHNICAL SHARING PROGRAM: THE ROLE OF SUCs ON IMPACT EVALUATION | 07/29/2013 | 07/31/2013 | 36 HOURS | MANAGERIAL | NATIONAL ECONOMIC DEVELOPMENT AUTHORITY |
| | SEMINAR ON SUSTAINABLE MODEL FOR AGROTOURISM AND LEARNING DEVELOPEMNT CENTER | 04/26/2013 | 04/26/2013 | 8 HOURS | MANAGERIAL | PHILROOTCROPS |
| | 1ST PHASE IMPACT EVALUATION TRAINING | 04/13/2013 | 04/21/2013 | 64 HOURS | MANAGERIAL | NATIONAL ECONOMIC DEVELOPMENT AUTHORITY |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| (Continue on separate sheet if necessary) | | | | | | |
| VIII. OTHER INFORMATION | | | | | | |
| 31. | SPECIAL SKILLS and HOBBIES | 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) | | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) | | |
| | BAKING | NC2 FOOD PROCESING | | PHILIPPINE FRUIT ASSOCIATION | | |
| | CROSS STITCHING | | | NATIONAL PRODUCTS SOCIETY OF THE PHILIPPINES | | |
| | SCRAPBOOKING | | | ELITE SOCIETY (MBA) | | |
| (Continue on separate sheet if necessary) | | | | | | |
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

Date Filed:
Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

☐ YES☐ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

☐ YES☒ NO

☐ YES☒ NO

If YES, please specify:
If YES, please specify ID No:
If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

| NAMES | ADDRESS | TEL. NO. |
|-----------------------|---------------------------------------|----------|
| DR. MANUEL K. PALOMAR | BRGY. SAN AGUSTIN, BAYBAY CITY, LEYTE | |
| DR. DELSERGS M. ABIT | ORMOC CITY | |

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

DORIS L. AVILA

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: GSIS

ID/License/Passport No.: 021-1365-1369-3

Date/Place of Issuance: MAY 2015, MAASIN LEYTE

Signature (Sign inside the box)
03/08/2023
Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 31 MAR 2023, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. NYSIA C. GUINOCAN
VSO Chief Legal Officer

Person Administering Oath

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