

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms/Mr. RICKY DANN M. FERNANDEZ has assumed the duties and responsibilities as ADMIN. AIDE - III of ACCOUNTING OFFICE effective February 1, 2021.

This certification is issued in connection with the issuance of the appointment of Ms/Mr FERNANDEZ as ADMIN. AIDE - III.

Done this 1st day of FEBRUARY 2021 in ViSCA Baybay City, Leyte.

  
ERLINDA S. ESGUERRA  
Head, Accounting

Date: February 1, 2021

Attested by:

  
LOURDES B. CANO  
Highest Ranking HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the  
appointee*