

Republic of the Philippines  
**Leyte State University**  
 Baybay, Leyte

**PLANTILLA OF CASUAL APPOINTMENT**

Source of Funds: A.I.a

Date Prepared by HRMO: 1-1-04

Department/Div.: Accounting

Name of Appointee/s	Position	Level	SG	Daily Wage/ Salary	Period of Employment		If renewal (include date of previous employment)
					From	To	
ALVARADO, Herminia R.	Clerk I	1	3	P 274.50	January 1, 2004	June 30, 2004	July 1-Dec. 31, 2003
BUSTILLO, Norieta B.	Clerk I	1	3	P 274.50	January 1, 2004	June 30, 2004	July 1-Dec. 31, 2003
GOFREDO, Teofilo C.	DEMO I	1	6	P 345.73	January 1, 2004	June 30, 2004	July 1-Dec. 31, 2003
IMPAS, Erlinda V.	Clerk I	1	3	P 274.50	January 1, 2004	June 30, 2004	July 1-Dec. 31, 2003
OTIDA, Leonarda P.	Clerk I	1	3	P 274.50	January 1, 2004	June 30, 2004	July 1-Dec. 31, 2003
SACRO, Celso F.	Clerk I	1	3	P 274.50	January 1, 2004	June 30, 2004	July 1-Dec. 31, 2003
TORCINO, Leonilo B.	Clerk I	1	3	P 274.50	January 1, 2004	June 30, 2004	July 1-Dec. 31, 2003


The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.


**CERTIFICATION:**


This is to certify that all requirements are pursuant to CSC MC NO. 40, s.1998 as amended have been complied with, reviewed and found in order.

Pinagtibay alinsunod sa resolusyon ng  
 Komisyon ng Serbisyo Sibil Blg. 93-58-42  
 na may petsa Enero 1, 1994.

THIS IS TO CERTIFY THAT THE POSITIONS  
 STATED HEREIN WHERE PUBLISHED ON  
12/15/03 IN CSC BULLETIN PURSUANT  
 TO CSC MC NO.20, S.2002.

  
TERESITA L. QUIÑANOLA  
 HRMO IV  
 01/01/04

APPROVED:   
PACIENCIA P. MILAN  
 Appointing Authority  
 01/01/04

  
 DATE TERESITA L. QUIÑANOLA  
 HRMO/PO

VERIFIED BY: \_\_\_\_\_