


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Mr. Jundy R. Castil has assumed the duties and responsibilities as Instructor I of Department of Mechanical Engineering effective July 30, 2020.

This certification is issued in connection with the issuance of the appointment of Mr. Castil as Instructor I.

Done this 30th day of July 2020 in Baybay City, Leyte.

  
**ROBERTO C. GUARTE**  
Head of Office/Department/Unit

Date: July 30, 2020

Attested by:

  
**LOURDES B. CANO**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*