



### Notice of Salary Adjustment

18-January-2018

Special Order No. 140 s. 2018

Pursuant to National Budget Circular No. 572 dated January 3, 2018 implementing Executive Order No 201, s. 2016, the daily wage of the following staff are hereby adjusted effective January 1, 2018, as follows:

| Name of Faculty/Staff             | Position                | Salary Grade | Step |
|-----------------------------------|-------------------------|--------------|------|
| A. <b>TAN, Aniceto D.</b>         | Administrative Aide III | 3            | 1    |
| B. <b>TOCMO, Emilee F.</b>        | Administrative Aide III | 3            | 1    |
| C. <b>VILLACORTE, Reynaldo B.</b> | Administrative Aide III | 3            | 1    |
| D. <b>VILLAS, Jansel Joi C.</b>   | Administrative Aide III | 3            | 1    |

1. Adjusted daily wage effective January 1, 2018, under the new Salary Schedule:

**SG 3 STEP 1 P 541.54**

2. Actual daily wage as of December 31, 2017:

**SG 3 STEP 1 P 517.59**

3. Daily wage adjustment effective January 1, 2018 (1-2) **P 23.95**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

  
**EDGARDO E. TULIN**

President