

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	FERNANDEZ		
FIRST NAME	ERROL	NAME EXTENSION (JR., SR.) N/A	
MIDDLE NAME	CAUBE		
3. DATE OF BIRTH (mm/dd/yyyy)	01/13/1986	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization
4. PLACE OF BIRTH	MAASIN CITY, SOUTHERN LEYTE	If holder of dual citizenship, please indicate the details.	Pls. indicate country:
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Philippines
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Zone 1 Subdivision/Village Barangay City/Municipality Province
7. HEIGHT (m)	1.74		BAYBAY CITY LEYTE
8. WEIGHT (kg)	83 KGS.	ZIP CODE	6521-A
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	TOMMAS OPPUS ST. Street Zone 1 Subdivision/Village Barangay City/Municipality Province
10. GSIS ID NO.	N/A 2005462307		PUROK NANGKA COMBADO
11. PAG-IBIG ID NO.	N/A 121062826453		Subdivision/Village MAASIN CITY SOUTHERN LEYTE
12. PHILHEALTH NO.	N/A 12-050779835-2	ZIP CODE	6600
13. SSS NO.	N/A 06-2760573-6	19. TELEPHONE NO.	N/A
14. TIN NO.	N/A 256-739-522	20. MOBILE NO.	09287018441
15. AGENCY EMPLOYEE NO.	On Process	21. E-MAIL ADDRESS (if any)	errol.fernandez@vsu.edu.ph

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Pobadora		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Rubelyn	NAME EXTENSION (JR., SR.) N/A	Paul Angelo B. Fernandez	05/09/2009
MIDDLE NAME	Sanoria			
OCCUPATION	Office Staff			
EMPLOYER/BUSINESS NAME	Department of Education Baybay City Division's Office			
BUSINESS ADDRESS	Baybay City Leyte			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	FERNANDEZ			
FIRST NAME	BELINO	JR.		
MIDDLE NAME	DE LA CRUZ			
25. MOTHER'S MAIDEN NAME				
SURNAME	CAUBE			
FIRST NAME	LEONIDA			
MIDDLE NAME	JUALO			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MAASIN CENTRAL SCHOOL	N/A	1992	1998	N/A	1998	N/A
SECONDARY	SAINT JOSEPH COLLEGE	N/A	1998	2002	N/A	2002	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	SAN CARLOS SEMINARY COLLEGE	BACHELOR OF ARTS IN PHILOSOPHY	2003	2007	N/A	2007	N/A
GRADUATE STUDIES	UNIVERSITY OF SAN CARLOS	MASTER OF ARTS IN HISTORY	2016	ONGOING	N/A	ONGOING	N/A

(Continue on separate sheet if necessary)

SIGNATURE	DATE
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[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work.) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	7/30/2020
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# VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION(S)

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/Supervisory/Technical/etc)	CONDUCTED/SPONSORED BY (Write in full)
		From	To			
	Food In (Security): An International Conference on Anthropology of Food and Eating	11/7/2019	11/9/2019	24	Technical	Visayas State University
	2nd Teachers' Training-Workshop for the Teaching of the Introduction to the Philosophy of	05/22/2019	05/24/2019	24	Technical	Visayas State University
	Summer School for Teaching Research	04/11/19	04/13/2019	24	Technical	De La Salle University
	Training-Workshop on Monitoring Outcomes of Extension Projects Using the MSC Techniq	11/26/2018	11/27/2018	16.0	Technical	OVPRE/DevCom
	39th National Conference on Local and National History	10/25/2018	10/27/2018	24.0	Technical	Philippine National Historical Society
	Orientation Seminar on the New CHED General Education Courses	7/26/2018	7/27/2018	24.0	Technical	Department of Liberal Arts and Behavioral Sciences - VSU
	Orientation Seminar on the New CHED General Education Courses			24.0	Technical	Naval State University
	Re-echo Training on the New CHED General Education Courses: Rizal	4/12/2018	4/14/2018	24.0	Technical	Department of Liberal Arts and Behavioral Sciences - VSU
	Re-echo Training on the New CHED General Education Courses: Ethics	3/8/2018	3/10/2018	24.0	Technical	Department of Liberal Arts and Behavioral Sciences - VSU
	Re-echo Training on the New CHED General Education Courses: Understanding the Self	3/1/2018	3/3/2018	24.0	Technical	Department of Liberal Arts and Behavioral Sciences - VSU
	Environmental Jamboree for Senior High School Students	11/17/2017	11/18/2017	72.0	Technical	Department of Liberal Arts and Behavioral Sciences - VSU
	Museography Workshop: Preserving and Conserving the DLABS Museum Collections	3/2/2017	3/4/2017	24.0	Technical	Department of Liberal Arts and Behavioral Sciences - VSU
	Faculty Training for the New General Education (GE) Core Courses (The Life and Works of Rizal)	1/4/2017	1/20/2017	120.0	Technical	Commission on Higher Education Central Office
	Regional Senior High School (SHS) Teacher's Training for SUC and LUC's, Region 8	7/11/2016	7/14/2016	32.0	Technical	Commission on Higher Education - Region VIII
	The Rigors of Writing an Application Letter	3/22/2016	3/22/2016	8.0	Technical	College of Arts and Sciences

(Continue on separate sheet if necessary)







## VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Sports (Basketball, Volleyball, table tennis, etc.)				Club CB110 (Cruise Bros.) Cebu Chapter
	Excellent Communication Skills				Knights of Columbus
	General Knowledge Proficiency				Tau Omega Mu Fraternity and the Ladies Circle
	Musically Inclined (Choir / Group)				Maasin Seminarian's Organization
					Philippine National Historical Society
					Brotherhood of Christian Businessmen and Professionals Baybay Chapter

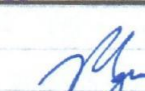
(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: <u>Resignation</u></p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Elwin Jay Yu</td> <td>BAYBAY CITY</td> <td>9357882192</td> </tr> <tr> <td>Al Franjon Villaroya</td> <td>BAYBAY CITY</td> <td>9990159774</td> </tr> <tr> <td>Delilah R. Labajo</td> <td>CEBU CITY</td> <td>9217809407</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Elwin Jay Yu	BAYBAY CITY	9357882192	Al Franjon Villaroya	BAYBAY CITY	9990159774	Delilah R. Labajo	CEBU CITY	9217809407
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>SSS</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>06-2760573-6</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>2012 Maasin City Southern Leyte</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	SSS	ID/License/Passport No.:	06-2760573-6	Date/Place of Issuance:	2012 Maasin City Southern Leyte	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">             Signature (Sign inside the box)            July 30, 2020            Date Accomplished         </td> <td style="text-align: center;">             Right Thumbmark         </td> </tr> </table>	 Signature (Sign inside the box) July 30, 2020 Date Accomplished	 Right Thumbmark
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 Signature (Sign inside the box) July 30, 2020 Date Accomplished	 Right Thumbmark												

SUBSCRIBED AND SWORN to before me this 05 AUG 2020, affiant exhibiting his/her validly issued government ID as indicated above.

  
**ATTY. RYSAN C. GUINOCOR**  
 Person Administering Oath

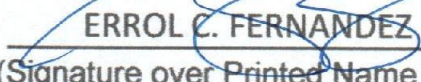


### WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 2019 – present
- Position: Substitute Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Guiraldo C. Fernandez, Jr.
- Name of Agency/Organization and Location: Visayas State University
  
- List of Accomplishments and Contributions (if any)
  
- Summary of Actual Duties
  - Responsible in teaching social sciences and philosophy subjects, submitting grades, syllabus writing and accomplishing other necessary requirements

  
 ERROL C. FERNANDEZ  
 (Signature over Printed Name  
 of Employee/Applicant)

Date: July 30, 2020