

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. PETER BEN LAURICE H. URDANETA has assumed the duties and responsibilities as ADMINISTRATIVE AIDE III of CASH DIVISION effective July 1, 2024.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. URDANETA as ADMINISTRATIVE III.

Done this 18th day of June 2024 in Cash Office.

  
QUEEN-EVERY Y. ATUPAN  
Head of Office/Department/Unit

Date: July 1, 2024

Attested by:

  
HONEY SOFIA V. COLIS  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*