



VISAYAS STATE UNIVERSITY  
ViSCA, Baybay, Leyte

NON-DEGREE SHORT-TERM TRAINING CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and entered into by and between:

The Visayas State University (VSU) formerly the Leyte State University (LSU), which was renamed from LSU to VSU by virtue of R.A 9437 with principal office at Baybay City, Leyte, duly represented by the University President, **DR. EDGARDO E. TULIN** hereinafter referred to as the **GRANTOR**;

-and-

**DR. SANTIAGO T. PEÑA, JR** of legal age, married, Filipino, with residence and postal address in Apt.14 Kilbourne Drive, VSU, Baybay City, Leyte hereinafter referred to as the **GRANTEE**;

WITNESSETH

WHEREAS, the Visayas State University has to promote staff development through faculty Scholarship, Fellowship or Financial Assistance for graduate/post graduate work in major fields of specialization including attendance to faculty development activities such as professional and scientific for a relevant training, short courses, conventions, seminar-workshops, symposia, and on-the job training;

WHEREAS, Dr. Santiago T. Peña, Jr. of the Visayas State University was selected to participate in the **2023 Faculty Exchange Program-Southeast Asia Veterinary Medicine for four (4) months effective August 10, 2023 to December 10, 2023 of face-to-face engagement in the United States** sponsored by the Foreign Agricultural Service-United States Department of Agriculture (FAS-USDA). The program aims to promote the development of sound science policy, teaching and research techniques in veterinary medicine, including exposure to up-to-date research technologies and equipment used in the United States;

WHEREAS, the GRANTEE has fully and satisfactorily met all the requirements as to qualification, standards and criteria set for the Grant;

NOW, THEREFORE, for and in consideration of the mutual stipulations and conditions hereinafter contained, the parties do hereby agree as follows:

1. That the grantee shall keep up with the standards of the award;
2. Conduct *himself* in a manner not to bring disgrace or dishonor to *himself* and/or *his* country and University;
3. Must not accept any kind of employment while undergoing the faculty exchange program;
4. That the grantee shall submit narrative a report upon his return to duty;
5. That the grantee shall return immediately and report to duty after end of the **Faculty Exchange Program-Southeast Asia Veterinary Medicine**. In



case of failure to return to work within 30 days after the faculty exchange program, the University will implement Section 64, Rule XV, Book V of EO 292, to wit:

*"He shall be considered on absence without leave (AWOL) and separated from the service or dropped from the rolls without prior notice. He shall, however, be informed, at his address appearing in the 201 files or at his latest known address, of his separation from the service, not later than five (5) days from its effectivity".*

6. That the grantee must serve VSU at the rate of one year for every year or a fraction thereof or half the rate for one month up to two months of enjoyment of the grant.
7. That should the **Grantee** fail to comply with the foregoing conditions through his fault or willful neglect, resignation, voluntary retirement or other causes within his control, he shall refund to VSU the amount spent by the Philippine government and the sponsor as enumerated in Section 5.
8. The GRANTOR binds itself to pay the grantee during the period of his **Faculty Exchange Program** attended:
  - a. Salaries and other benefits related to his salary.

IN WITNESS WHEREOF, we hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_ at Baybay City, Leyte, Philippines.


**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

by:

  
**EDGARDO E. TULIN**  
Grantor

  
**SANTIAGO T. PEÑA, JR.**  
Grantee

Signed in the presence of:

  
**BEATRIZ S. BELONIAS**  
Witness

  
**HONEY SOFIA V. COLIS**  
Witness

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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**FM-LEG-03**  
v1 06-10-2020

No.017-27

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES )  
PROVINCE OF LEYTE ) S. S.  
City OF BAYBAY )

17 AUG 2023

BEFORE ME, this \_\_\_\_ day of \_\_\_\_\_, 2023, in the City of Baybay, Province of Leyte, Philippines, personally appeared **DR. EDGARDO E. TULIN and DR. SANTIAGO T. PEÑA, JR.** exhibiting to me their VSU ID No. V000522 and VSU ID V00399, personally known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This Non-Degree Short-term Contract consists of three (3) pages, including this page on which this acknowledgment is written, signed on the left hand margin of every pages of this Non-Degree Short-term Contract by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF I have hereunto set my hand on the day, year, and place above written.

  
**ATTY. RYSAN C. QUINOCOR**  
Notary Public

Until December 31, 2023  
PTR No. 0122394 Baybay, Leyte- 1/23/2017  
IDP No. 250100- Tacloban City- 1/18/2020  
Roll of Attorneys No. 67467  
MCLE No. 101-0001100- 04/14/2025  
Visaya, Baybay City, Leyte

Doc. No. 1000;  
Page No. 60;  
Book No. XIII;  
Series No. 1000;

  
  
  
  
Vision:  
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