

Republic of the Philippines
Leyte State University
Visca, Baybay, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Department/Division: LSU Open University

Source of Funds: GENERAL FUND
Date Prepared by HRMDO: January 1, 2002

Name of Appointee/s	Position	Level	SG	Daily Wages/ Salary	Period of From	Employment To	If Renewal (incl. date of previous employment)
1. Roberto C. Cala	Proofreader I	I	4	296.45	JAN. 1, 2002	JUNE 30, 2002	JULY 1-DECEMBER 31, 2001
2. Eddie M. Israel	Clerk I	I	3	274.50	JAN. 1, 2002	JUNE 30, 2002	JULY 1-DECEMBER 31, 2001
3. Clara P. Mercado	DEMO I	I	6	345.73	JAN. 1, 2002	JUNE 30, 2002	JULY 1-DECEMBER 31, 2001
4. Antonio P. Modina	Illustrator I	I	3	274.50	JAN. 1, 2002	JUNE 30, 2002	JULY 1-DECEMBER 31, 2001
x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x							
NOTE: ONE (1) DAY BREAK PER MONTH							

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their/his name(s) for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any of all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION


This is to certify that all requirements and supporting papers pursuant to CSC MC No. 40, S. 1998 have been complied with, reviewed and found in order.

TERESITA L. QUIÑANOLA
OIC, HRMDO

1-1-02

Date

APPROVAL


PACIENCIA P. MILAN
Appointing Authority

1-1-02

Date

Pinagtibay alinsunod sa resolusyon ng Komisyon ng Serbisyo Sibil Blg. 93-58-42 na may petsa Enero 1, 1994.