

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Mona Nena B. Geraldo has assumed the duties and responsibilities as Administrative Aide III (Casual) of Budget Office effective January 4, 2021.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Geraldo as Administrative Aide III (Casual).

Done this 4 day of January, 2021 in Baybay City, Leyte.


MYRNA S. PANCITO
Head, Budget Office

Date: 1/4/2021

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*