

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, LeyteMr./Mrs./Ms.: VALERIE D. CIRCULADOYou are hereby appointed as Administrative Aide III (SG 3, Step 1)
(Position Title)under Permanent status at the Cash Division
(Permanent, Temporary, etc.) (Office/Department/Unit)with a compensation rate of Eleven Thousand Nine Hundred Fourteen (P11,914.00) pesos per
month.The nature of this appointment is original vice ABUNALES, May Claire R.
(Original, Promotion, etc.), who was promoted with plantilla Item No. VISCAB-ADA3-191-2004 Page 17 of 20 pp.
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,


EDGARDO E. TULIN
Appointing Officer/Authority12/27/2018Date of SigningAccredited/Deregulated Pursuant to
CSC Resolution No. 1400350, s. 2014
dated 3/3/2014SUBJECT TO TWO (2) YEARS PROBATIONARY PERIOD
per 2018 approved VSU MSP

DRY SEAL

(Stamp of Date of Release)

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended have been complied with, reviewed and found to be in order.

The position was published at CSC BULLETIN from 8/2/18 to 8/12/ 2018 and posted in Bulletin Boards from 8/2/18 to 8/12/ 2018 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on 8/26/2018.


LOURDES B. CANO
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on 8/26/2018.


REMBERTO A. PATINDOL
Chairperson, HRMPSB/ Placement Committee

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee
Original Copy- for the Civil Service Commission
Original Copy- for the Agency

Acknowledgement

Received original/photocopy of appointment on JAN-3, 2019


Appointee