


Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. FELIPE M. MATIOM has assumed the duties and responsibilities as Admin Aide V of General Services Division-IDBMU effective April 16, 2018.

This certification is issued in connection with the issuance of the appointment of Ms/Mr. FELIPE M. MATIOM as Admin Aide V.

Done this 16th day of April 2018 in VSU/GSD-Baybay City, Leyte.


MARIO LILIO P. VALENZONA
Director, GSD

Date: April 16, 2018

Attested by:


LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*