## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

	TO FILLING OUT THE PERSONAL DATA SHE								
Print legibly. Tick appropriate boxes (I. PERSONAL INFORMATION)	( ☐ and use separate sheet if necessary. Indicate N N	/A if not applicable. DO NOT AB	BREVIATE.		1. CS ID No.		(Do not fill up. I	For CSC use only)	
2. SURNAME	CUSTODIO								
FIRST NAME	APRIL JAE		NAME EXTENSION (JR., SR) N/A						
MIDDLE NAME									
3. DATE OF BIRTH	GABRIEL								
(mm/dd/yyyy)	04/18/1995	16. CITIZENSHIP							
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizer	nship.	☑ by bird			□ by naturalization ate country:		
5. SEX	☐ Male ☑ Female	please indicate the de							
		17. RESIDENTIAL ADDRESS	DI	Philippines					
6 CIVIL STATUS	☐ Single ☐ Married ☐ Widowed ☐ Separated	17. RESIDENTIAL ADDRESS	BLOCK 3 / LOT 12 House/Block/Lot No.			Street			
	☐ Other/s:			DECA HOMES Subdivision/Village			CONCEPCION  Barangay		
7. HEIGHT (m)	1.5 M			ORMOC CITY			LEYTE Province		
8. WEIGHT (kg)	62 KG	ZIP CODE		City/Municipality 6541			FIOVINCE		
9. BLOOD TYPE	0+	18. PERMANENT ADDRESS		OCK 3/LOT 12					
10. GSIS ID NO.	2005478238			use/Block/Lot No DECA HOMES	0.	(	Street CONCEPCION		
		-		bdivision/Village			Barangay LEYTE		
11. PAG-IBIG ID NO.	121233225367		L	ity/Municipality			Province		
12. PHILHEALTH NO.	13-050189333-2	ZIP CODE				6541			
13. SSS NO.	0111-8203603-0	19. TELEPHONE NO.		NA					
14. TIN NO.	707-636-818	20. MOBILE NO.		09152630875					
15. AGENCY EMPLOYEE NO.	V01259	21. E-MAIL ADDRESS (if any)		april.custodio@vsu.edu.ph					
II. FAMILY BACKGROUND									
22. SPOUSE'S SURNAME	CUSTODIO		23. NAME of CHILDREN (Write full name and list all)			list all)	DATE OF BIRTH (mm/dd/yyyy)		
FIRST NAME	IAN DAVE	NAME EXTENSION (JR., SR) N/A	NA			NA			
MIDDLE NAME	BACO								
OCCUPATION	INSTRUCTOR				***************************************				
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY								
BUSINESS ADDRESS	VISCA, BAYBAY CITY, LEYTE								
TELEPHONE NO.	NA								
24. FATHER'S SURNAME	GABRIEL							and the second s	
FIRST NAME	JOVENCIO	NAME EXTENSION (JR., SR)							
MIDDLE NAME	PEDRA								
25. MOTHER'S MAIDEN NAME									
SURNAME	CANTERO							***************************************	
FIRST NAME	ELEUTERIA								
MIDDLE NAME	CACANOG	(Continue on separate sheet if necessary)							
III. EDUCATIONAL BACKG	ROUND								
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGRE	EE/COURSE	PERIOD OF	ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS	
				From	То	(if not graduated)		RECEIVED	
ELEMENTARY	SAN JUAN ELEMENTARY SCHOOL	PRIMARY		06/04/2001	03/31/2007	NA	2007	SALUTATO	
SECONDARY	MARGEN NATIONAL HIGH SCHOOL	SECONDARY	·	06/04/2007	03/25/2011	NA	2011	WITH HONORS	
VOCATIONAL / TRADE COURSE									
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF ELEMENTAR	Y EDUCATION	06/01/2011	04/22/2015	NA	2015	NA	
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF EDUCA		06/06/2016	06/14/2019	NA	2019	NA	
November 1	1 .1 .	Continue on separate sheet if nec	essary)						
SIGNATURE	X IIIX			DA	ITE	J	une 13, 2022		

	ERVICE ELIGIE			DATE OF				LICENSE (if ap	oplicable)
	SPECIAL LAWS/ CES/ CSEE  BARANGAY ELIGIBILITY / DRIVER'S LICENSE  RATING (If Applicat		RATING (If Applicable)	DATE OF EXAMINATION /	PLACE OF EXAMINA	TION / CONFER	RMENT	NUMBER	Date of
				CONFERMENT		DAN CITY			Validity
,	IŞED PROFESS	PROFESSIONAL TEACHER 80.50 12/29/2015 TACLOBAN CITY			1424617	4/18/21			
			(C)	ontinue on separate sheet i	f nacassaru)				
	EXPERIENCE vate employmer	nt. Start from your recer				ed Work Ex	perience shee	t.	
	8. INCLUSIVE DATES (mm/dd/yyyy) POSITION TI (Write in full/Do not a			DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
08/17/2022	present	INSTRUCT	ORI	VISAYAS ST	27608.00	12-1	REGULAR-	Y	
08/09/2018	08/16/2022	TEACHE		-	OC CITY DIVISION	23000.00	11-1	Temporary REGULAR	Y
04/05/2016	03/30/2018	TEACHI		-	S PLAYSCHOOL	9000.00	NA	CONTRACTUAL	N
SIGN	ATURE	X	(C	ontinue on separate sheet	f necessary)  DATE			13, 2022 S FORM 212 (Revised 2	2017) Page 2

. VOLUNTARY WORK OR INVOLVEMENT 9. NAME & ADDRESS OF 0			SIVE DATES			
NAME & ADDRESS OF (Write in fu		(mm	n/dd/yyyy)	NUMBER OF HOURS		POSITION / NATURE OF WORK
, NA	Na shi sa sangana	From	To NA	NA		NA
3		Dr.		100		NA
					-	-
LEARNING AND DEVELOPMENT (L&E	D) INTERVENTIONS/TRAINING PR	ROGRAMS A			vial positions)	
t from the most recent L&D/training program and inclu- TITLE OF LEARNING AND DEVELOPMENT IN (Write in fu	NTERVENTIONS/TRAINING PROGRAMS	INCLUSIV ATTE	IVE DATES OF ENDANCE n/dd/yyyy)	hief/Executive/Manager	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
International Conference on Assessment in	in the New Normal (ICANN2022)	From 05/25/2022	To 05/27/2022	24.0	Technical	Jose Rizal Memorial State University
Training Workshop on Assessment in Highe	er Education: Creation of Table of	11/25/2021	11/25/2021	3.0	Technical Technical	Jose Rizal Memorial State University  Visayas State University
Specifications ()	(TOS)	05/31/2021	06/03/2021	32.0	Technical	DepEd - Ormoc City Division
National Virtual In-Service Training fo		03/15/2021	03/19/2021	40.0	Technical	
ay School-based Training Workshop for Teach	hers on Office 365 Empowerment, Open			-		DepEd - Ormoc City Division
Educational Resources (OER) in Education a	and Learning Management System	12/14/2020	12/18/2020	40.0	Technical	DepEd - Ormoc City Division  Center for Human Research and Developme
nternational Seminar Workshop on Academic 8  Developing Social Awareness and Civic-		11/27/2020	11/29/2021	24.0	Technical	Foundation, Inc.
through Social Inquiry	ry Approach	07/20/2020	07/23/2020	32.0	Technical	Vibal Group
5-Day Division-based Webinar on Micros		07/14/2020	07/18/2020	40.0	Technical	DepEd - Ormoc City Division
Learner Support in		07/07/2020	07/08/2020	16.0	Technical	UP-Open University
Blended Teaching and Learn		04/29/2020	04/30/2020	16.0	Technical	UP-Open University
Google Educator Groups (GEG-		04/28/2020	04/28/2021	8.0	Technical	DepEd Educational Technology Unit
2019 Division Campus Jour		09/02/2019	09/04/2019	24.0	Technical	DepEd - Ormoc City Division
2018 Division Campus Jour	rnalism Training	07/26/2018	07/28/2018	24.0	Technical	DepEd - Ormoc City Division
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				+		
			1	+	<del></del>	
		-	+	+	<b>—</b>	
					<u> </u>	
			-		<b>—</b>	
					<b>——</b>	
	(Ce	an congr	ate sheet if necessar			
II. OTHER INFORMATION		Minue on says.	B Sheet ii moosaa	<i>M</i>		
31. SPECIAL SKILLS and HOBBIES	32 NON		STINCTIONS / RECO	OGNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATI (Write in full)
Video Editing		N	N/A			N/A
Photo Editing						
Singing						
	(Ca	and copari	M narace			
SIGNATURE	X	itinue on separa.	ite sheet if necessal		ATE	June 13, 2022
	71.7				,,,,	CS FORM 212 (Revised 2017), Page

a . , e

34.	Are you related by consanguinity or affinity to the appoin			
	chief of bureau or office or to the person who has immed Bureau or Department where you will be apppointed,			
	a. within the third degree?	☐ YES ☑ NO		
	b. within the fourth degree (for Local Government Unit -	Career Employees\2		
	b. Within the locality degree (for Local Government Onit	Calea Limployees):	☐ YES ☑ NO If YES, give details:	
			ii 120, givo dotaiio.	
35	a. Have you ever been found guilty of any administrative	offense?		
35.	a. Have you over book found gains of any definitionalive	☐ YES ☑ NO If YES, give details:		
		ii 123, give details.		
	b. Have you been criminally charged before any court?	☐ YES ☑ NO		
		If YES, give details:  Date Filed:		
		Status of Case/s:		
-	Have you ever been convicted of any crime or violation of	of any law decree ordinance or regulation by		
36.	any court or tribunal?	or any law, decree, ordinance or regulation by	☐ YES ☑ NO	
			If YES, give details:	
37.	Have you ever been separated from the service in any o dropped from the rolls, dismissal, termination, end of ter		☐ YES ☑ NO	
	in the public or private sector?	in, inistred contract of phased out (aboution)	If YES, give details:	
38.	a. Have you ever been a candidate in a national or local	election held within the last year (except	☐ YES ☑ NO	
	Barangay election)?		☐ YES ☑ NO If YES, give details:	
	b. Have you resigned from the government service durin	og the three (3) month period before the last	☐ YES ☑ NO	
	election to promote/actively campaign for a national or ke	HTM : [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1] 1 [1	If YES, give details:	
30	Have you acquired the status of an immigrant or permar	nent resident of another country?		
33.	That's you adquired the status of all lilling and of porthal	ion roote of another obtains.	☐ YES ☑ NO If YES, give details (country):	
100			ii 123, give details (country).	
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b)	Magna Carta for Disabled Persons (RA 7277):		
	and (c) Solo Parents Welfare Act of 2000 (RA 8972), ple			
a.	Are you a member of any indigenous group?		□ YES ☑ NO	
			If YES, please specify:	
b.	Are you a person with disability?		☐ YES ☑ NO	
c.	Are you a solo parent?		If YES, please specify ID No:	
	7110 you a solo parone:		☐ YES ☑ NO If YES, please specify ID No:	
11	REFERENCES (Person not related by consanguinity or affinity to app	House form the A		
41.		plicant /appointee)		
_	NAME	ADDRESS	TEL. NO.	
	Aleli P. Villocino	Visca, Baybay City, Leyte	9173040879	
	Charis B. Limbo	Visca, Baybay City, Leyte	9485105847	
$\vdash$	Maami Files I. Oouise			
	Noemi Elisa L. Oquias	Visca, Baybay City, Leyte	53559411	
42.	I declare under oath that I have personally accomplete statement, pursuant to the provisions of			
	complete statement pursuant to the provisions of per Philippines. I authorize the agency head/authorized rep	ertinent laws, rules and regulations of the		CODIO
	agree that any misrepresentation made in this of			טועטו
	administrative/criminal case/s against me.			
-			483	
	overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  LEASE INDICATE ID Number and Date of Issuance			
	overnment Issued ID: PRC	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\		
١H		11 ~ 0	the state of the s	
	/License/Passport No.: 1424617	ox)		
D	ate/Place of Issuance: 12/29/2015-ORMOC CITY	Right Thumbmark		
F		0 1 JUL 2022		
	SUBSCRIBED AND SWORN to before me this		ting his/her validly issued government ID as indicated abo	ve.
		ATTY, RYSANY GUINOCOR		
		I		
		Person Administering Oatl		

## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: August 17, 2021 to present
- Position: Instructor I
- Name of Office/Unit: Department of Teacher Education-Visayas State University
- Immediate Supervisor: Joel Q. Mabalhin:nolludintno D bas stremate grapoo A.
- Name of Agency/Organization and Location: Visayas State University-Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - 1. Developed the course syllabus of some courses in the Department
    - 2. Assisted in the accreditation for some programs in Department
  - Summary of Actual Duties Tourism and Tourism and Tourism
    - 1. Prepare topics/lessons for every subject about a statement
    - Check student's attendance, quizzes and exam papers.
    - 3. Craft learning guides, quizzes and exam and a meneral to a second and
    - 4. Generate student grades for the course
- Duration: August 9, 2018 to August 16, 2021
- · Position: Teacher I
- Name of Office/Unit: Margen Elementary School
- Immediate Supervisor: Bernardita P. Maglasang
- Name of Agency/Organization and Location: DepEd-Ormoc City, Leyte
  - List of Accomplishments and Contributions (if any)
    - 1. Coached Campus Journalism in Division and Regional level for 2018 and 2019
    - 2. Coached different Quiz Bees and MTAP Competitions
    - 3. Coached Rhythmic Gymnastics
    - 4. Adviser of Campus Journalism
    - 5. Video Editor of School's videos
    - 6. Served as an Usherette in national celebration of WTD, and other events hosted by the Ormoc City Division
  - Summary of Actual Duties
    - 1. Prepare topics/lessons for every subject
    - 2. Check student's attendance, quizzes and exam papers
    - 3. Craft and print modules, lesson plan, Instructional materials, quizzes and exams
    - 4. Generate student grades for the course
    - 5. Submit reports and school forms
    - 6. Engage in different school related activities

- Duration: April 5, 2016 to March 30, 2018
- Position: Teacher
- Name of Office/Unit: St. Anne's Playschool
- Immediate Supervisor: Maria Merced Emilia A. Gatchalian
- · Name of Agency/Organization and Location: St. Anne's Playschool-Ormoc City, Leyte
  - List of Accomplishments and Contributions (if any)
    - 1. Coached different Quiz Bees and MTAP Competitions
    - 2. Math and Science coordinator
  - Summary of Actual Duties
    - 1. Prepare topics/lessons for every subject
    - 2. Check student's attendance, guizzes and exam papers
    - 3. Craft and print modules, lesson plan, Instructional materials, quizzes and exams
    - 4. Generate student grades for the course
    - 5. Submit reports and school forms
    - 6. Engage in different school related activities

APRIL JAE G. CUSTODIO
(Signature over Printed Name of Employee/Applicant)

Date: June 14, 2022