

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. PEDRO O. ALKUINO has assumed
the duties and responsibilities as Administrative Aide III of
the Office of the Dean of Student effective February 16, 2021.

This certification is issued in connection with the issuance of the
appointment _____ of

Ms./Mr. Pedre O. Alkuino as Adm Aide III

Done this 16 day of February 2021 in _____.


MANOLO B. LORETO
Head of Office/Department/Unit

Date: 2/16/2021

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*