CS Form No. 2 Revised 2017	1
REVISEU 2017	No. of Contract of
WARNING: Any n	n

## **PERSONAL DATA SHEET**

isrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

	and use separate sheet if neces	ssary. Indicate N/A if not applica					(Do not fill i	up. For CSC use only)		
I. PERSONAL INFORMATIO	)N		s ur ur			an isolytic				
2. SURNAME TO THE OWNER OF THE	sin, Southern Leyte tadamue	E LTO, San Ji	ANN	IN AM			Driver's License			
FIRST NAME	Daniel	er entrette in				NAME EXTENS	SION (JR., SR)			
MIDDLE NAME	Daniolco	AND THE PROPERTY OF THE PROPER								
3. DATE OF BIRTH	7/26/1991	16. CITIZENSHIP		Filining		Dual Citize	nchin			
(mm/dd/yyyy)	1120/1991						Dual Citizenship  by birth by naturalization			
4. PLACE OF BIRTH	Anahawan District Hospital	If holder of dual citizenship,				Pls. indicate country:				
5. SEX		please indicate the deta	nils.							
	✓ Male Female	17. RESIDENTIAL ADDRESS		N/A			N/A			
6 CIVIL STATUS	Single Married Widowed Separated	17. NESIDENTIAL ADDRESS	ı	House/Block/Lot No.		Street				
	Other/s:		N/A Subdivision/Village		Atuyan					
7. HEIGHT (m)	167 cm		Subdivision/Village Saint Bernard City/Municipality		eran an eran parametera	Barangay Southern Le	rte -			
						Province				
8. WEIGHT (kg)	94 kg	ZIP CODE	to the profession	6616	sector supported an observations	Li postan i i risiyelisi.	er (ner 1200) i Svenike (Miller vede	en y saleet stert comments are not y annually		
9. BLOOD TYPE	N/A	18. PERMANENT ADDRESS	power through the con-	House/Block/Lot No.	A STATE OF THE STA	ACCOUNT ON THE	Street	AND A CONTRACTOR OF STREET		
10. GSIS ID NO.					Subdivision/Village			Atuyan Barangay		
11. PAG-IBIG ID NO.	121075648187		*	Saint Bernard	d		Southern Le	yte		
12. PHILHEALTH NO.	13-025265122-6	ZIP CODE	autizianaŭ	City/Municipality 6616	HT pldifficor		Province	arages,		
13. SSS NO.	06-3378820-7	19. TELEPHONE NO.	54V)	la l	de son outlier de	V/A	Section 1	min i		
14. TIN NO.	436622577000	20. MOBILE NO.		Annelson Charles - March 19 (19 cm)	0995 5	05 7364				
15. AGENCY EMPLOYEE NO.	N/A 21 00,001,02 8	21. E-MAIL ADDRESS (if any)	danielsumabat@							
II. FAMILY BACKGROUND		redor to the broad too	The state of			Og	arman disc	CONTRACTOR OF THE PARTY OF THE		
22. SPOUSE'S SURNAME	Sumabat	o de transferior de la constitución de la companya de la constitución de la constitución de la constitución de	23. NAME of C	HILDREN (Write fu	Il name and list a	all)	DATE OF BIR	TH (mm/dd/yyyy)		
FIRST NAME ISUSSING	Gladish MA 00.000 at a	NAME EXTENSION (JR., SR)	Zedekiah Daniel R. Sumabat							
MIDDLE NAME	Rosal		Z	R. Sumabat	nabat 10/18/2022		8/2022			
OCCUPATION (SUIDSTIMO	Housewife 00.880,88	ate University Main Campu	Visayas S	10101	batilute Instin	uS. P	7/3//2021	8/18/2021		
EMPLOYER/BUSINESS NAME	NA	Service and the property of the service and th			VI	and the second				
BUSINESS ADDRESS	NA AM 00.000,St   810	ate University, Main Campu	Visayas S	uctor	d-Time laste	s9	2/12/2021	16/12/2020		
TELEPHONE NO.	NA	Cave Cultibation and Read	onndsei)i	an analysis of the Manager and Associated Science (1995)	and the same time	a di sundon na Nad Gan direct	18 m   1 m			
24. FATHER'S SURNAME	Sumabat 00.000,05	Resort		190	sasort Manac		9/30/2020	3/3/2020		
FIRST NAME	Diosdado	NAME EXTENSION (JR., SR)		Report Manager Kis			CAUCA HIS	TENDERED		
MIDDLE NAME	Calapre	Resort		- Ma			01 041010			
25. MOTHER'S MAIDEN NAME	AHL 00.000139 - 6	inch 200 Mall Divisona, Manil	ant groti.	10901	aburant Mar	cC .	\$10,4818	- saggara -		
SURNAME	Daniolco	veralizarios i bas citul tealivi	O sourie			and the second second	- 014			
FIRST NAME 15/1991	Petronila 00.000,4	Sogod Branch		Part-Time Instructor			10/10/2014	6/1/2014		
MIDDLE NAME	Margas	g Inasel Sogod Branch	neM	(Cor	ntinue on separa	ate sheet if n	ecessary) DCCA	f 5/2/2013		
III. EDUCATIONAL BACKG	ROUND	AND AND THE PARTY OF THE PARTY OF THE	Calmin							
26.	AWI TRABBOOK	Resultant		PERIOD OF ATT	TENDANCE	LEVEL	HI IZUIO	SCHOLARSHIP/		
LEVEL ISUIDATINO	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE (Write in full)	COURSE	sampaT que		UNITS	YEAR GRADUATED	ACADEMIC HONORS		
		VIII		From	То	(if not graduated)		RECEIVED		
ELEMENTARY	Maria Asuncion Elementary School	Primary Education		Jun-98	Mar-04	N/A	2004	Salutatorian		
			16					8th Honorable		
SECONDARY	Cristo Rey Regional High School	Secondary Education	Secondary Education		Mar-08	N/A	2008	Mention		
VOCATIONAL / TRADE COURSE	Magsaysay Center for Hospitality and Culinary Arts	Food and Beverage Servcies		Jun-19	Mar-20	N/A	2020	N/A		
COLLEGE	Visayas State University	Bacheclor of Hotel, Restaurant and Tourism		Jun-08	Apr-12		2012	Cum Laude		
GRADUATE STUDIES	University of the Philippines Visayas -	Management Master of Management major in Business		Sep-21	Jun-22	12	N/A	N/A		
	Tacloban Campus Southern Leyte State University - Main	Management								
GRADUATE STUDIES	Campus	Master of Manageme	Contract the contract	Aug-22	present	30	N/A	N/A		
SIGNATURE	0~	(Continue on separate she	och necessary)	DAT	Ε		June 20, 2	024		
UNION TORE	forest more representations.	are to a control of the control of t	ngs on counte	NON MEDICAL MANAGEMENT AND ADMINISTRATION OF THE PROPERTY OF T		a codomes/conso		evised 2017), Page 1 of 4		

		080 (BOARD/ BAR) UNDER	RATING	DATE OF EXAMINATION /	PLACE OF EXAMINA			LICENSE (if app	
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE			(If Applicable)	CONFERMENT	PLACE OF EXAMINA		NUMBER	Date of Validity	
	Honor Graduat	e Eligibility	N/A	4/10/2012 Visayas State University			100108120205	N/A	
CATTLE CONTROL OF THE BASE OF THE CONTROL OF THE CO	Driver's Li	cense	N/A	N/A	LTO, San Juan, Southern Leyte			H11-14-000477	7/26/202
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	EXPERIENCE		aantwark Da		should be indicated :	46 - 44 - 4	al 16/a ale Fa		
8. INCLU	ISIVE DATES	ent. Start from your re	cent work) De	scription of duties s	mound be indicated i	i une autache	SALARY/ JOB/	perience sneet.	#1101BF
(m)	n/dd/yyyy)	POSITION TITI (Write in full/Do not ab			CY / OFFICE / COMPANY not abbreviate)	MONTHLY SALARY	PAY GRADE (if applicable)& STEP (Format	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From	То	Alvertic role					"00-0")/- INCREMENT	-90 	(1714)
1/29/2024	6/30/2024	Instructor	sb	Visayas State Unive	ersity Main Campus	29,165.00	12	contractual	, <sub>(1</sub> 17)
2/2/2022	6/18/2022	Part-Time Instru	uctor	Visayas State University Main Campus		16,000.00	N/A (	contractual	Y
8/18/2021	1/28/2022	Part-Time Instru	uctor O risulais	Visayas State University Main Campus		16,000.00	N/A	contractual	TM/ <b>Y</b> 10
3/18/2021	7/31/2021	Substitute Instru	uctor	Visayas State University Main Campus		26,056.00	12/5/	Contractual	мап <b>ү</b> нд
10/12/2020	2/12/2021	Part-Time Instru	uctor	Visayas State University Main Campus		12,000.00	N/A	Al contractual	14. <b>Y</b>
3/5/2020	9/30/2020	Resort Manag	ger	Kissbone Cove Clubhouse and Beach Resort		20,000.00	N/A	regular man	1) - N
9/2/2017	6/15/2019	Resort Manag	ger	Kissbone Cove Clubhouse and Beach Resort		20,000.00	N/A	regular	AMAN N Havy ar
5/10/2015	8/31/2017	Restaurant Man	ager	Mang Inasal 999 M	Mang Inasal 999 Mall Divisoria, Manila		N/A	regular	N
6/1/2014	10/10/2014	Part-Time Instru	uctor		Ormoc City Institute and Technology - Sogod Branch		N/A <sub>mc</sub>	regular	, N
5/2/2013	5/2/2015	Restaurant Man	ager		Sogod Branch	13,000.00	N/A	regular	N. A.
9/7/2012	4/1/2013	Waiter	Andrew Rockets		erican -Japanese) aurant	10,000.00	N/A	contractual	N
7/25/2012	8/12/2012	Camp Teach	er	Sunny Oak Meadov	v English Academy,	8,000.00	N/A	contractual	N.
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SIGNA	TURE	The state of the s			DATE			e 20, 2024 S FORM 212 (Revised 20)	

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK		
1 CPF 1 1 3	From	То		POSITION / NATURE OF WORK		
NA slamb sy	N/A	N/A	N/A		N/A	
para na mangangan kalandaran na pangangan pakada na 20 kalandar na pangan na na mangan na mangan na mangan na Mangan na n		and the second second second second second	en artistica e la filia de	da intidema, mende en de la capación en	er principal seguestro en como de seu a constituir de la como del seguestro en constituir de seu de la constituir de la como del seguestro de la constituir de	
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II. LEARNING AND DEVELOPMENT (L&D)		inue on separate s IONS/TRAINII		S ATTENDEL	<del>)</del>	
tart from the most recent L&D/training program and includ	e only the releva	nt L&D/training tak		) years for Divisi		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	ATTE	NDANCE	NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
ang Inasal Management Trainee Development Program	6/1/2013	9/4/2013	hipra <sub>600</sub> solao	Managerial	Mang Inasal Philippines Incorporated	
ood Safety and Hazard Analysis Critical Control Point	7/2/2013	7/2/2013	8 hours	Managerial	Mang Inasal Philippines Incorporated	
ME VISERDAC Training Series: Developing Fubdable esearch Proposals	11/13/2020	11/13/2020	8 hours	Technical	College of management and Economics	
ood Safety and Hygeine Seminar	5/20/2021	5/20/2021	8 hours	Technical	USA Poutry and EggExport Council	
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kyconop physic A company	(Cont	inue on separate s		or contract of a set of	CHESTON SELECTION CHRISTON CHRISTIAN	
VIII. OTHER INFORMATION						
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Photo and Video Editing	anteriora kerante alle 1980-198 Imperiora in interporationale	tata ( por la rejate e critata). Tanto e anto control participation p	N/A	CONTRACTOR OF THE CONTRACTOR O	manufacture of control supplementation of the control of the contr	
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September 1920	a producer source september (e.)	81000000 (1905)3		Lanc Charles and the		
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	8599	and the same	Ä	The state of the s		
	Control of the second state of	between the control of the later of the late	sheet if necessary)			

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34.	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediat Bureau or Department where you will be appointed,		MALDRES OF ORSHIDAYON	,		
	a. within the third degree?	arcino nater province	YES NO			
	b. within the fourth degree (for Local Government Unit - Cal	reer Employees)?	YES NO			
	AW.	AW L AW	If YES, give details:			
			11 120, give detaile.			
35	a. Have you ever been found guilty of any administrative of	fense?	☐ YES ☑ NO			
33.	arriare you ere seen round gain, or arry administrative on		If YES, give details:			
	The second of congress of the second of the	The state of the s	ii i Lo, give details.			
		The second secon				
	b. Have you been criminally charged before any court?		☐ YES ☑ NO			
			If YES, give details:			
			Date Filed:			
		Status of Case/s:				
36.	Have you ever been convicted of any crime or violation of a	☐ YES ☑ NO				
	regulation by any court or tribunal?		If YES, give details:			
37.	Have you ever been separated from the service in any of th	e following modes: resignation,	✓ YES NO	manya manah		
218	retirement, dropped from the rolls, dismissal, termination, e	nd of term, finished contract or	If YES, give details:	de mari		
	phased out (abolition) in the public or private sector?		finished contract			
38.	a. Have you ever been a candidate in a national or local ele	ection held within the last year	YES VO	in the state of		
	(except Barangay election)?	Total State Comment	If YES, give details:			
	b. Have you resigned from the government service during the	he three (3)-month period before	☐ YES ☑ NO			
	the last election to promote/actively campaign for a national		If YES, give details:			
39.	Have you acquired the status of an immigrant or permanent	t resident of another country?		· maranina i e i d		
	Manadarial Mariu trasal Philippinas Inonghurad	erucits 1 ChOSise	☐ YES ☑ NO If YES, give details (country):			
			Hald I approved a special and proved and proved and proved and and proved and and and and and and and and and an	10 1		
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma	gna Carta for Disabled Persons	85080191	กเกลอสลก		
	(RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8		ety and Hygeme Geninal 5/20/202	To No. St.		
a.	Are you a member of any indigenous group?	A CONTRACTOR OF THE PROPERTY O	☐ YES ☑ NO			
			If YES, please specify:			
b.	Are you a person with disability?		☐ YES ☑ NO	- no Manage		
	A		If YES, please specify ID No:			
C.	Are you a solo parent?		YES VNO			
			If YES, please specify ID No:	-		
41.	REFERENCES (Person not related by consanguinity or affinity to applicant			_		
	NAME	ADDRESS	TEL. NO.			
	Ramila A. Geganto, RN	Magabagacay, Saint Bernard, Southern Leyte	0955 470 5345	Server and a great server and great serv		
	Engr. Raymart Bulagsac	Catmon, Saint Bernard, Southern	0917 164 6997			
	=.igi i kayiman balagsas	Leyte				
	Roda M. Garcia, RN	Catmon, Saint Bernard, Southern	0997 456 1749			
42.	I declare under oath that I have personally accomplished th	is Personal Data Sheet which is a	true, correct and			
	complete statement pursuant to the provisions of pertinent	laws, rules and regulations of the	e Republic of the DANIEL D SUMAPAT			
	Philippines. I authorize the agency head/authorized reprinterein.	resentative to verify/validate the	contents stated	300000000000000000000000000000000000000		
	herein. I agree that any misrepresentation made in t filing of administrative/criminal case/s against me.	inis document and its attachments	s shall cause the	15		
	S S S S S S S S S S S S S S S S S S S					
G	overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)	2311	Photo			
PI	EASE INDICATE ID Number and Date of Issuance	16 . 1				
Go	overnment Issued ID: Passport	4				
ID	License/Passport No.: P0174505B	Signature (Sign inside				
H						
	te/Place of Issuance: Tacloban City, Leyte	June 20, 202  Date Accomplish				
CLID	CORRED AND OWODAY LATE AND ON THE AND OWO	CONTRACTOR OF THE PROPERTY OF				
OUB(	SCRIBED AND SWORN to before me this 28 JUN 202	, affiant exhibiting his/her validly	issued government ID as indicated above.	A Million or Tales		
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	dun6 20, 2024	- croon Administrating	TAUTALDIS			

## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied for.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment
- Duration: January 29 June 30, 2024
- Position: Instructor
- Name of Office/Unit: Visayas State University
- Immediate Supervisor: Randy G. Omega
- Name of Agency/Organization and Location: Department of Tourism and Hospitality Management, Visca, Baybay City, Leyte
  - Summary of Actual Duties

Responsible for developing course syllabi, learning guides, and assessments, computing students' grades, and facilitating students' learning through synchronous classes.

- Duration: February June 18, 2022
- Position: Part-time Instructor
- Name of Office/Unit: Visayas State University
- Immediate Supervisor: Venice B. Ybañez
- Name of Agency/Organization and Location: Department of Tourism and Hospitality Management, Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Developed OBE Course Syllabus and Learning Guides for HMgt 120 and HMgt 130
    - Designed and curated Moodle classroom course content
  - Summary of Actual Duties
    - Responsible for developing course syllabi, learning guides, and assessments, computing students' grades, and facilitating students' learning through asynchronous and synchronous classes.
- Duration: August 18, 2021 January 28, 20232
- Position: Part-time Instructor
- Name of Office/Unit: Visayas State University
- Immediate Supervisor: Venice B. Ybañez
- Name of Agency/Organization and Location: Department of Tourism and Hospitality Management, Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - o Developed OBE Course Syllabus and Learning Guides for HMgt 137 and HMgt 141

- Designed and curated Moodle classroom course content
- Summary of Actual Duties
  - Responsible for developing course syllabi, learning guides, and assessments, computing students' grades, and facilitating students' learning through asynchronous and synchronous classes.
- Duration: March 18, 2021 July 31, 2021
- Position: Substitute Instructor
- Name of Office/Unit: Visayas State University
- Immediate Supervisor: Venice B. Ybañez
- Name of Agency/Organization and Location: Department of Tourism and Hospitality Management, Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Developed OBE Course Syllabus and Learning Guides for HMgt 120, HRTM 128 and HMgt 130
    - o Designed and curate Moodle classroom course content
  - Summary of Actual Duties
    - Responsible for developing course syllabus, learning guides, assessments, computing student's grades and facilitating students learning thru asynchronous and synchronous classes.
- Duration: October 5, 2020 February 28, 2021
- Position: Part-time Instructor
- Name of Office/Unit: Visayas State University
- Immediate Supervisor: Venice B. Ybañez
- Name of Agency/Organization and Location: Department of Tourism and Hospitality Management, Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Developed OBE Course Syllabus and Learning Guides for HMgt 137 and HMgt 141
    - Designed and curate Moodle classroom course content
  - Summary of Actual Duties
    - Responsible for developing course syllabus, learning guides, assessments, computing student's grades and facilitating students learning thru asynchronous and synchronous classes.

Duration: March 1, 2020 – September 2020

Position: Resort Manager

- Name of Office/Unit: Kissbone Cove Clubhouse and Beach Resort
- Immediate Supervisor: Ramila Geganto
- Name of Agency/Organization and Location: Kissbone Cove Clubhouse and Beach Resort, Saint Bernard, Southern Leyte
  - List of Accomplishments and Contributions (if any)
  - Summary of Actual Duties
    - ✓ Managing all aspect of resort operations from accommodation, catering, events management, resort activities and restaurant operation
    - Join and Government Bidding Activites and process bidding documents for catering and live in seminar related contracts within Eastern Visayas
      - ✓ Manage social media presence of the resort as well as online marketing
- Duration: September 5, 2017 June 15, 2019
- Position: Resort Manager
- Name of Office/Unit: Kissbone Cove Clubhouse and Beach Resort
- Immediate Supervisor: Ramila Geganto
- Name of Agency/Organization and Location: Kissbone Cove Clubhouse and Beach Resort, Saint Bernard, Southern Leyte
  - List of Accomplishments and Contributions (if any)
  - Summary of Actual Duties
    - Managing all aspect of resort operations from accommodation, catering, events management, resort activities and restaurant operation
    - ✓ Join and Government Bidding Activites and process bidding documents for catering and live in seminar related contracts within Eastern Visayas
    - ✓ Manage social media presence of the resort as well as online marketing
- Duration: May 3, 2015 August 31, 2017
- Position: Restaurant Manager
- Name of Office/Unit: Mang Inasal 999 Phase 1
- Immediate Supervisor: Von Sunga
- Name of Agency/Organization and Location: Green Way Food Corner (Mang Inasal), Divisoria, Binondo, Manila
  - List of Accomplishments and Contributions (if any)
    - ✓ Gold Store, Quality Assurance Audit 2016
    - ✓ Gold Store, Quality Assurance Audit 2015
  - Summary of Actual Duties

- ✓ Ensure all members of the team are following Mang Inasal standard operating procedures in terms of food safety, HACCP, delivery handling, storage, portioning, cooking and serving of products
- ✓ Lead the team in achieving company sales target and store goals
- ✓ Pass the Mang Inasal standard FSC yearly audit
- ✓ Hire and train new team members
- ✓ In-charge of manpower management, approved leave and absences
- Duration: May 3, 2013 May 3, 2015
- Position: Restaurant Manager
- Name of Office/Unit: Mang Inasal Sogod
- Immediate Supervisor: Cheryl Kate Lim
- Name of Agency/Organization and Location: Debz Great Food Express (Mang Inasal), Sogod, Southern Leyte
  - List of Accomplishments and Contributions (if any)
    - ✓ Certified Store, Quality Assurance Audit 2014

      Certified Store, Q
  - Summary of Actual Duties
    - ✓ Ensure all members of the team are following Mang Inasal standard operating procedures in terms of food safety, HACCP, delivery handling, storage, portioning, cooking and serving of products
    - ✓ Lead the team in achieving company sales target and store goals
    - ✓ Pass the Mang Inasal standard FSC yearly audit
    - ✓ Hire and train new team members
    - ✓ In-charge of manpower management, approved leave and absences

DANIEL D. SUMABAT

(Signature over Printed Name of Employee/Applicant)

Date: June 20, 2024