



## NOTICE OF SALARY ADJUSTMENT

February 13, 2025

**MS. MARILY V. SEVILLE**

University Review Services Office  
VSU, Visca, City of Baybay, Leyte

Dear Ms. Seville:

Pursuant to National Budget Circular No. 597 dated January 20, 2025, implementing Executive Order No. 64 dated August 2, 2024, your daily wage is hereby adjusted effective January 1, 2025, as follows:

- |  |                 |
|--|-----------------|
| 1. Daily wage rate<br>under the new Salary; SG: 3,             | ₱ <u>720.55</u> |
| 2. Actual daily wage rate<br>as of December 31, 2024;<br>SG: 3 | <u>693.86</u>   |
| 3. Daily wage adjustment<br>effective: January 1, 2025 (1-2)   | ₱ <u>26.69</u>  |

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

  
**PROSE IVY G. YEPES**  
President

Position Title: Administrative Aide III  
Salary Grade: 3