



Notice of Salary Adjustment

11-January-2018

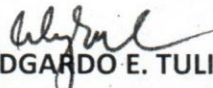
**Mr. Remegio M. Sanico**  
Administrative Assistant V  
VSU, Baybay, Leyte

Pursuant to National Budget Circular No. 572 dated January 3, 2018 implementing Executive Order No 201, s. 2016, your salary as Administrative Assistant V is hereby adjusted effective January 1, 2018, as follows:

1. Adjusted monthly basic salary effective January 1, 2018, under the new Salary Schedule:  
**SG 11 Step 3** **P 20,698.00**  
(248,376.00) p.a.
2. Actual monthly basic salary as of December 31, 2017  
**SG 11 Step 3** **P 20,088.00**  
(241,056.00)p.a.
3. Monthly salary adjustment effective January 1, 2018 (1-2) **P 610.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

  
**EDGARDO E. TULIN**  
President

Position Title: Administrative Assistant V

Salary Grade: **11**

Item No. FY 2017 Plantilla of Personnel: ADAS5- 6-2010

cc: Records, GSIS, PRPEO, Payroll

**Vision:** A globally competitive university for science, technology and environmental conservation.

**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.