



Republic of the Philippines
PROVINCE OF LEYTE
CITY OF BAYBAY

OFFICE OF THE HUMAN RESOURCE MANAGEMENT



CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that **ANNA PATRICE S. BORNEO** is an Administrative Aide IV (Clerk II) at the office of the City Mayor, this city has the following accumulated leave credits as of June 9, 2024 as follows:

Vacation Leave	Sick Leave	Total Leave Credits
11.043	5.426	16.469

This is to certify further that she has not on leave of absence without pay and has no pending administrative/criminal case charged against her.

This certifies further that she has no pending application nor due for compulsory retirement within the term of the loan.

This certification is issued upon request of the interested party for whatever legal purpose it may serve.

Done this 14th day of June 2024, at the City of Baybay, Leyte, Philippines.


MARIANITO E. GORGONIO
Human Resource Management Officer