CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

***WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.*

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ORAIZ
FIRST NAME	KENNETH
NAME EXTENSION (JR., SR)	
MIDDLE NAME	N/A
3. DATE OF BIRTH (mm/dd/yyyy)	12/26/1994
4. PLACE OF BIRTH	MANILA
5. SEX	☑ Male ☐ Female
6. CIVIL STATUS	☑ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:
7. HEIGHT (m)	1.72 m
8. WEIGHT (kg)	66 kg
9. BLOOD TYPE	
10. GSIS ID NO.	2005462277
11. PAG-IBIG ID NO.	N/A
12. PHILHEALTH NO.	13-000125962-9
13. SSS NO.	N/A
14. TIN NO.	489-650-503
15. AGENCY EMPLOYEE NO.	N/A
16. CITIZENSHIP	☑ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization
If holder of dual citizenship, please indicate the details.	Pls. indicate country:
17. RESIDENTIAL ADDRESS	House/Block/Lot No.: — Street: PANGASUGAN; Subdivision/Village: — Barangay: BAYBAY CITY; City/Municipality: — Province: LEYTE
ZIP CODE	6521
18. PERMANENT ADDRESS	House/Block/Lot No.: 3 KINGS STREET; Street: ICHON; Subdivision/Village: — Barangay: MACROHON; City/Municipality: — Province: SOUTHERN LEYTE
ZIP CODE	6601
19. TELEPHONE NO.	N/A
20. MOBILE NO.	09351326085
21. E-MAIL ADDRESS (if any)	kenneth.oraiz26@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A (NAME EXTENSION (JR., SR))	N/A	N/A
MIDDLE NAME	N/A	N/A	N/A
OCCUPATION	N/A	N/A	N/A
EMPLOYER/BUSINESS NAME	N/A	N/A	N/A
BUSINESS ADDRESS	N/A	N/A	N/A
TELEPHONE NO.	N/A	N/A	N/A
24. FATHER'S SURNAME	BULOS	N/A	N/A
FIRST NAME	ALFREDO (NAME EXTENSION (JR., SR) JR.)	N/A	N/A
MIDDLE NAME	NANZAN	N/A	N/A
25. MOTHER'S MAIDEN NAME	GINA BALABA ORAIZ	N/A	N/A
SURNAME	ORAIZ	N/A	N/A
FIRST NAME	GINA	N/A	N/A
MIDDLE NAME	BALABA	(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE From	PERIOD OF ATTENDANCE To	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
ELEMENTARY	ICHON ELEMENTARY SCHOOL	PRIMARY EDUCATION	2007	2008	N/A	2008	VALEDICTORIAN
SECONDARY	ICHON NATIONAL HIGH SCHOOL	HIGH SCHOOL	2008	2012	N/A	2012	1ST HONORABLE MENTION
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BS IN AGRICULTURE	2012	2016	N/A	2016	CUM LAUDE/ LEADS AGRI SCHOLAR
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS IN SOIL SCIENCE	2016	2018	N/A	2018	DOST SEI ASTHRDP-NSC SCHOLAR

(Continue on separate sheet if necessary)

SIGNATURE		DATE	5/27/19

IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable) NUMBER	Date of Validity
PD 907 - HONOR GRADUATE	N/A	4/12/2016	VISAYAS STATE UNIVERSITY, VISCA, BAYBAY CITY, LEYTE	100108160508	4/13/2016
DRIVER'S LICENSE	N/A	3/27/2018	LAND TRANSPORTATION OFFICE, BAYBAY CITY, LEYTE	H1217S03256	3/27/2018
RA 1080 - LICENSED PROFESSIONAL AGRICULTURIST	80.0	6/24/2018	HOLY INFANT COLLEGE, BRGY UTAP, TACLOBAN CITY, LEYTE	0030686	8/3/2018

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy) From	To	POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
8/1/2018	Present	Instructor 1	Department of Soil Science/Visayas State University	22938.00	12	Temporary	Y

(Continue on separate sheet if necessary)

SIGNATURE	[signature]	DATE	5/27/19

V. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
2nd Regional Conference of the Society of Agricultural Educators in Region 8, Inc. (SAER 8)	6/21/2019	6/21/2019	8 hours	Technical	SAER 8 and Visayas State University
Region VIII CRADLE Workshop-Writeshop	5/29/2019	5/30/2019	16 hours	Technical	DOST Regional Office No. VIII
Organic Agriculture Production NC II	5/6/2019	5/26/2019	256 hours	Technical	GOLD Farm and TESDA
SUC-ACAP, Inc. Annual Convention	5/22/2019	5/24/2019	24 hours	Technical	SUC-ACAP and Visayas State University
DOST ASTHRDP Graduate Scholars Conference	5/2/2019	5/3/2019	16 hours	Technical	DOST ASTHRDP National Science Consortium
10th International Conference on Environmental and Rural Development	2/14/2019	2/16/2019	36 hours	Technical	ISERD and Kasetsart University
1st International Conference on Research and Extension	11/8/2018	11/10/2018	36 hours	Technical	SEARCA and Camarines Norte State College
AAACU 22nd Biennial Conference and General Assembly	10/16/2018	10/18/2018	36 hours	Technical	AAACU and Visayas State University

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
		Member - Society of Agricultural Educators in Region 8, Inc.

(Continue on separate sheet if necessary)

SIGNATURE		DATE	5/27/19

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be apppointed,

a. within the third degree? ☐ YES ☑ NO

b. within the fourth degree (for Local Government Unit - Career Employees)? ☐ YES ☑ NO

If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense? ☐ YES ☑ NO

If YES, give details: _____

b. Have you been criminally charged before any court? ☐ YES ☑ NO

If YES, give details:

Date Filed: _____

Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? ☐ YES ☐ NO

If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? ☐ YES ☑ NO

If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? ☐ YES ☑ NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? ☐ YES ☑ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country? ☐ YES ☑ NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? ☐ YES ☑ NO

If YES, please specify: _____

b. Are you a person with disability? ☐ YES ☑ NO

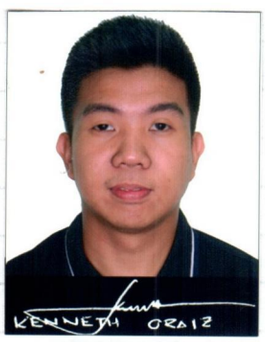
If YES, please specify ID No: _____

c. Are you a solo parent? ☐ YES ☑ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. VICTOR B. ASIO	VISCA, BAYBAY CITY, LEYTE	9176341438
DR. SUZETTE B. LINA	VISCA, BAYBAY CITY, LEYTE	9199613922
DONN JUSTIN O. BULOS	ICHON, MACROHON, SOUTHERN LEYTE	9356289219



PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) *PLEASE INDICATE ID Number and Date of Issuance*	
Government Issued ID:	PRC ID
ID/License/Passport No.:	0630686
Date/Place of Issuance:	8/3/2018

Signature (Sign inside the box)

04/27/19

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 19 AUG 2019, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN O. GUINOCOR
VSU LEGAL OFFICER

Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: ***1.*** *Include only the work experiences relevant to the position being applied to.*

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 1, 2018 – present
- Position: Instructor
- Name of Office/Unit: Department of Soil Science
- Immediate Supervisor: Suzette B. Lina
- Name of Agency/Organization and Location: Department of Soil Science, VSU, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

  - Held classes for two semesters and summer
  - Created research proposals
  - Got involved in research as study leader
  - Attended and presented research in National and International Conferences
  - Adviser of Organization of Soil Science Majors (OSSM)
  - Member of Society of Agricultural Educators in Region 8, Inc. (SAER 8)
  - Attended seminars and trainings for career development
  - Revised laboratory guides

- Summary of Actual Duties

  - Responsible for teaching and performing all relevant activities of the Department; involve in research and extension activities; attend trainings for the individual and department development

KENNETH ORAIZ
(Signature over Printed Name of Employee/Applicant)

Date: 7/2/2019