



VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

November 27, 1989

Mr. FRANCISCO G. GABUNADA

ViSCA

Baybay, Leyte

Sir/Madam:



You are hereby appointed - INSTRUCTOR I (Res./Ext.) -

with compensation at the rate of  
Twenty-Eight Thousand Seven Hundred Fifty-Two PESOS (P 28,752.00 )  
per annum, effective January 1, 1989

Conversion of position pursuant to NCC No. 15  
(state nature of appointment whether original, renewal, promotion, transfer, reinst.,

Temporary

None

(State employment status whether temporary,  
substitute, permanent or provisional in case  
of teachers).

(Name and status of former incumbent,  
if there is any. Example: Fe Uy, resigned,  
promoted, etc.)

Position to be filled:

Old Item No. Page

Approp. Act

New Item No. LS Page

Approp. Act E.O. 87



Very truly yours,

By Authority of the Board of Trustees:

M. R. VILLANUEVA  
President

Civil Service Eligibility:

Title of Exam. Taken None Required

Place of Examination

Date of Examination

CERTIFICATION

This is to certify that all requirements  
and supporting papers pursuant to MC No.  
6, 1987, have been complied with, reviewed  
and found to be in order.

Highest Educational Attainment:

B.S. in Animal Science

Latest salary received:

P 28,752.00p.a. Effective 1-1-89

Maiden Name, if married:

TERESITA A. LAO  
Personnel Officer

RECOMMENDED BY:

SERGIO E. ABIT  
FARMI Admin. Coordinator

CERTIFICATION

This is to certify that the appointee  
has been screened and found qualified by  
the Promotion/Personnel Selection Board.

VICENTE A. QUITON  
Chairman P/PS Board

DO NOT FILL SPACE BELOW

( FOR CIVIL SERVICE COMMISSION ACTION)

- ☒ APPROVED as  
☐ Probationary (for six months)  
☒ Temporary (u) (o)  
☐ Permanent  
☐ Co-Terminus  
☐ For period of actual services rendered

- RA 4670  
☐ Provisional (Substitute)  
☐ Temporary under Section 3  
(Substitute)  
☐ Regular (Permanent)  
☐ Permanent under Section 5  
☐ Action reconsidered/amended  
per Indorsement  
date

AUGUSTINA L. PALOMINO  
Supervising Personnel Specialist  
AUTHORIZED OFFICIAL

- ☐ DISAPPROVED  
— Lacks approp eligibility  
— Educ/trng/exp  
requirements not met  
List of  
eligibles attached from  
which selection may be  
made to replaced  
appointee.



# NOTATIONS

- a. Effective \_\_\_\_\_ the effective date of appointee's eligibility under R.A. 1080/PD 907/PD 997/PD 1408.
- b. Effective \_\_\_\_\_, the date of release of appointee's eligibility.
- c. If effectivity date is upon assumption of duties, appointment should be made:
  - ☐ effective not earlier than \_\_\_\_\_, the date of issuance of appointment.
  - ☐ effective \_\_\_\_\_, the date appointee actually assumed duties of the position.
- d. Co-terminous with the term of Office of \_\_\_\_\_
- e. This appointment is effective for one (1) year and will expire on 1/1/90 unless sooner terminated.
- f. Eligibility is not appropriate for the position.
- g. Appointee has not qualified in any civil service examination.
- h. Subject to the outcome of the appeal of the former incumbent, under Exec-Order No. 17, if any.
- i. Without prejudice to the final outcome of the protest filed against this appointment.
- j. Provided that the separation of former incumbent is in order.
- k. Subject to the provisions of MC86-05 dated March 4, 1988 of the MLG:
- l. Subject to the limitations of Section 47 of P.D. 807.
- m. For non-plantilla positions, as \_\_\_\_\_ per OCPC \_\_\_\_\_ Indorsement dated \_\_\_\_\_ attached to the appointment of \_\_\_\_\_
- n. Others \_\_\_\_\_
- o. Provided that there is no pending administrative case against the appointee, no pending protest against this appointment, nor any decision by competent authority that will adversely affect the approval of this appointment.

Francisco G. Gabunada  
Name of Appointee  
ViSCA, Baybay, Leyte  
Office/Agency

Instructor I (Res/Ext) - ₱28,752.00  
Position and Salary  
January 1, 1989  
Effective Date

ANY ERASURE OR ALTERATION OF THE ACTION TAKEN BY THE CIVIL SERVICE COMMISSION ON THE APPOINTMENT SHALL INVALIDATE THE SAME UNLESS SUCH ALTERATION(S) HAS/HAVE BEEN CONFIRMED IN A WRITTEN COMMUNICATION BY THE CSC.

DO NOT FILL BELOW THIS LINE

Printed by: ViSCA Printers