	Republic of the Philippines POSITION DESCRIPTION FORM DBM-CSC Form No. 1 (Revised Version No. 1 , s. 2017)		1. POSITION TITLE (as approved by authorized agency) with parenthetical title  INSTRUCTOR 1  INSTRUCTOR 1	
2. ITE	M NUMBER		3. SALARY GRADE	
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The state of the state of			SALARY GRADE 12	
4. FO	R LOCAL GOVERNMEN	T POSITION, ENUMERATE	GOVERNMENTAL UNIT AND CLASS	
	☐ Province ☑ City ☐ Municipality	2nd	Class	
	PARTMENT, CORPORA OCAL GOVERNMENT	TION OR AGENCY/	6. BUREAU OR OFFICE	
d.	VISAYAS STATE	UNIVERSITY	COLLEGE OF AGRICULTURE AND FOOD SCIENCE	
7. DE	PARTMENT / BRANCH /	DIVISION	8. WORKSTATION / PLACE OF WORK	
	DEPARTMENT OF SC	DIL SCIENCE (DSS)	on, become some VSU, BAYBAY CITY, LEYTE	
9. PF	RESENT 10. F	PREVIOUS APPROP ACT	11. SALARY AUTHORIZED 12. OTHER	
	Competency Level	on a control of magnetic or an arrangement of the second	ACA/PERA P2,000.00	
13. P	OSITION TITLE OF IMMI	EDIATE SUPERVISOR	14. POSITION TITLE OF NEXT HIGHER SUPERVISOR	
HEAD, DSS (#signesisgin				
15. P	OSITION TITLE, AND IT	EM OF THOSE DIRECTLY	SUPERVISED	
			nly by their item numbers and titles)	
	POSITION	TITLE of limdus bns set	a. Pri <b>Samun Mati</b> ed teaching materials/gud department head	
16. N	ACHINE, EQUIPMENT, T	TOOLS, ETC., USED REGU	LARLY IN PERFORMANCE OF WORK	
1000			nter, laptop, projector, are alla eberg en arme p	
17. C	ONTACTS / CLIENTS / S		through the department	
_		ccasional Frequent	General Public	
	cutive / ervisors	n primets within time	Other Agencies	
-	-Supervisors		Others (Please Specify):	
Staf	f			
	ORKING CONDITION		legitimate professional organizations	
18. W			Other/s (Please Specify)	
Offi	ce Work	E (e)		
Offic Fiel	d Work			
Office Field 19. B	d Work RIEF DESCRIPTION OF		OF THE UNIT OR SECTION	

SUZETTE B. LINA

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1. QUALIFICATION			
21a. Education	21b. Experience	21c. Training	21d. Eligibility
Relevant Mastera degree	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED
21e. Core Com			Competency Leve
. Exemplifying Integrity a thical as well as moral pr	2		
2. Delivering Service Exce atisfaction	2		
. Communication Savy -	TM3M2 100 100		
. Interpersonal relationshients, and work well in a	2		
. Change Adaptation - W tyle appropriately in deali	2		
. Gender-responsive mar roblems	nagement - Promotes gender equality and women	en empowerment to address gender-related	1
21f. Functional			Competency Leve
	tered Environment Applies theories and psychological	ogies to facilitate various teaching-learning	2
elivery modes to enhance Innovative Learning Strate ourse syllabi to adapt to t	2 - A 2 - A 2 - A 2 - A		
B. Innovative Instructional	1 40 2		
hat utilize innovative techi I. Filipino Values Restorat	2		
		pro dou, pro poopro, and pro materio.	
	velops and produces scientific article for peer-rev		9 012
	velops and produces scientific article for peer-rev		Competency Leve
5. Publication Writing - De	velops and produces scientific article for peer-rev	riewed journals by utilizing research outputs.	and the second s
21g. Technical (	velops and produces scientific article for peer-rev	riewed journals by utilizing research outputs.  Science faculty and staff.	Competency Leve
21g. Technical O  Provides 22. STATEMENT OF	velops and produces scientific article for peer-rev  Competencies  support and technical services for Soil  F DUTIES AND RESPONSIBILITIES (Te	riewed journals by utilizing research outputs.  Science faculty and staff.	Competency Leve
21g. Technical Of Provides 22. STATEMENT Of Percentage of Working	competencies  support and technical services for Soil  DUTIES AND RESPONSIBILITIES (Technical services and produces)  1. Teaches assigned subjects and produces are supported by the supported	Science faculty and staff.  echnical Competencies) d responsibilities here:)  performs other teaching related	Competency Leve
21g. Technical O  Provides  22. STATEMENT OF  Percentage of Working	competencies  support and technical services for Soil  DUTIES AND RESPONSIBILITIES (Technical services)  1. Teaches assigned subjects and functions, among others, the follow	Science faculty and staff.  echnical Competencies) d responsibilities here:) performs other teaching related ing:	Competency Leve
21g. Technical Of Provides 22. STATEMENT Of Percentage of Working	competencies  Support and technical services for Soil  F DUTIES AND RESPONSIBILITIES (Technical services)  1. Teaches assigned subjects and functions, among others, the following. Prepares and revised teaching means the service of	Science faculty and staff.  echnical Competencies) d responsibilities here:) performs other teaching related ing:	Competency Leve
21g. Technical Of Provides 22. STATEMENT Of Percentage of Working	competencies  support and technical services for Soil  DUTIES AND RESPONSIBILITIES (Technical services)  1. Teaches assigned subjects and functions, among others, the follow	Science faculty and staff.  schnical Competencies) diresponsibilities here:) performs other teaching related ing: naterials/guides and submit to	Competency Leve
21g. Technical C Provides 22. STATEMENT OF Percentage of Working Time	competencies  Support and technical services for Soil  F DUTIES AND RESPONSIBILITIES (Teng)  1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching medical department head b. Prepares and gives examinations c. Checks test papers and returns to	Science faculty and staff.  schnical Competencies) d responsibilities here:)  performs other teaching related ing: naterials/guides and submit to	Competency Leve
21g. Technical C Provides 22. STATEMENT OF Percentage of Working Time	support and technical services for Soil  DUTIES AND RESPONSIBILITIES (Teng)  1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching medical department head b. Prepares and gives examinations c. Checks test papers and returns to examination d. Submits grade sheets within pressure and stricks to the same of	Science faculty and staff.  Science faculty and staff.  Schnical Competencies)  A responsibilities here:)  performs other teaching related ing: naterials/guides and submit to  s (mid/final/long/quizzes) o students one week after	Competency Leve
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21g. Technical C Provides 22. STATEMENT OF Percentage of Working Time	support and technical services for Soil  Futies AND RESPONSIBILITIES (Teng)  1. Teaches assigned subjects and functions, among others, the following a. Prepares and revised teaching or department head b. Prepares and gives examinations c. Checks test papers and returns the examination d. Submits grade sheets within present through the department 2. Performs research and/or extension problems in the property of	Science faculty and staff.  Science faculty and staff.  Schnical Competencies)  A responsibilities here:)  Deerforms other teaching related ing: naterials/guides and submit to  s (mid/final/long/quizzes) o students one week after scribed period to the Registrar sion functions, among others the	Competency Leve
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21g. Technical C Provides 22. STATEMENT OF Percentage of Works Time	support and technical services for Soil  F DUTIES AND RESPONSIBILITIES (Teng)  1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching medepartment head b. Prepares and gives examinations c. Checks test papers and returns to examination d. Submits grade sheets within presthrough the department 2. Performs research and/or extensionly in the prepares research and properties and prepares reports were d. Prepares and prepares reports were d. Presents research/extension out legitimate professional organization.	Science faculty and staff.  echnical Competencies) d responsibilities here:) performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) to students one week after scribed period to the Registrar sion functions, among others the sposals rch/extension projects within time within the prescribed period puts during conferences/fora of	Competency Leve
21g. Technical C Provides 22. STATEMENT OF Percentage of Works Time  80%	support and technical services for Soil  DUTIES AND RESPONSIBILITIES (Teng)  1. Teaches assigned subjects and planctions, among others, the following: a. Prepares and revised teaching medepartment head b. Prepares and gives examinations c. Checks test papers and returns to examination d. Submits grade sheets within present through the department 2. Performs research and/or extensionly in the department 2. Perpares research/extension problements duly approved research and prepares reports were department out legitimate professional organization e. Submits output for possible publications.	Science faculty and staff.  schnical Competencies)  diresponsibilities here:)  performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) to students one week after scribed period to the Registrar sion functions, among others the sposals rch/extension projects within time within the prescribed period puts during conferences/fora of its cation/patenting	Competency Leve
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I have received a copy of this position description. It has been discussed with me and I have freely chosen to comply with the performance and behavior/conduct expectations contained herein.

MARK ANTHONY M. BARBADILLO

SUZETTE B. LINA

Employee's Name, Date and Signature

Supervisor's Name, Date and Signature