



# Visayas State University

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Office of the President

## NOTICE OF STEP INCREMENT

October 3, 2014

Ms. Elvira L. Oclarit  
DPM, VSU  
Baybay City

Madam :

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Circular No. 1, s. 1990 implementing (Section 13 (c) of R.A. No. 6758, your salary as **Assistant Professor II SG - 16** is hereby adjusted effective **October 28, 2014** as shown below.

### Basic Monthly Salary

As of October 27, 2014 ..... Php 26,878.00 ( 322,536.00 ) S1

### Salary Adjustment

a) Merit ( ) step/s

b) Length of Service (1) step

### Adjusted Basic Monthly Salary

Effective October 28, 2014 ... ..... Php 27,174.00 ( 326,088.00 ) S2

The step increment/s is/are subject to review and post-audit by the Department of Budget and Management and subject to readjustment and refund if found not in order.

Very truly yours,

JOSE L. BACUSMO  
President

cc : Records, ODAHRD, PRPEO, Payroll