1. POSITION TITLE (as approved by authorized agency) Republic of the Philippines with parenthetical title POSITION DESCRIPTION FORM **DBM-CSC Form No. 1** (Revised Version No. 1, s. 2017) ASSOCIATE PROFESSOR V 2. ITEM NUMBER 3. SALARY GRADE **SG 23** 4. FOR LOCAL GOVERNMENT POSITION, ENUMERATE GOVERNMENTAL UNIT AND CLASS □ Province ☐ 1st Class ☐ 5th Class ☑ City 2nd Class 6th Class ☐ Municipality 3rd Class ☐ Special 4th Class 5. DEPARTMENT, CORPORATION OR AGENCY/ 6. BUREAU OR OFFICE LOCAL GOVERNMENT VISAYAS STATE UNIVERSITY OFFICE OF THE VICE PRESIDENT FOR INSTRUCTION 7. DEPARTMENT / BRANCH / DIVISION 8. WORKSTATION / PLACE OF WORK DEPARTMENT OF PEST MANAGEMENT VSU, BAYBAY CITY, LEYTE 9. PRESENT APPROP ACT 10. PREVIOUS APPROP ACT 11. SALARY AUTHORIZED 12. OTHER COMPENSATION 73,811.00 ACA/PERA P2,000.00 13. POSITION TITLE OF IMMEDIATE SUPERVISOR 14. POSITION TITLE OF NEXT HIGHER SUPERVISOR HEAD, DPM DEAN, COLLEGE OF AGRICULTURE AND FOOD SCIENCE 15. POSITION TITLE, AND ITEM OF THOSE DIRECTLY SUPERVISED (if more than seven (7) list only by their item numbers and titles) **POSITION TITLE** ITEM NUMBER 16. MACHINE, EQUIPMENT, TOOLS, ETC., USED REGULARLY IN PERFORMANCE OF WORK
COMPUTER, PRINTER, LAPTOP, PROJECTOR, MICROSCOPE, OTHER LABORATORY EQUIPMENT, GLASSWARES AND OTHER LABORATORY SUPPLIES 17. CONTACTS / CLIENTS / STAKEHOLDERS 17a. Internal Occasional Frequent 17b. External Occasional Frequent Executive / Managerial V General Public 1 Supervisors V **V** V Other Agencies П Non-Supervisors V 1 Others (Please Specify): Staff V 1 18. WORKING CONDITION Office Work V Other/s (Please Specify) Field Work V 19. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE UNIT OR SECTION Implements the approved degree programs and do research, extension and production functions 20. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE POSITION (Job Summary) Performs instruction, research and extension functions of the department. 21. QUALIFICATION STANDARDS 21a. Education 21b. Experience 21c. Training 21d. Eligibility Relevant masteral degree 3 yrs. of rel. exp. 16 hours of relevant training none required 21e. Core Competencies Competency Level 1. Exemplifying Integrity and Professionalism - demonstrates high standards of professional behaviour, adhering to ethical as well as moral principles, values, and standards of public office

Delivering Sérvice Excellence - Complies with VSU's established standards of service delivery for customer satisfaction		3
Communication Savy - Effectively delivers messages that simply focus on facts or information;		3
Interpersonal relationship management - Effectively communicates and interacts with colleagues, customers and clients, and work well in a team to achieve results		3
<ol><li>Change Adaptation - Works effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change.</li></ol>		3
Gender-responsive management - Promotes gender equality and women empowerment to address gender-related problems		3
21f. Functional Competencies		Competency Level
Facilitating Learner Centered Environment Applies theories and psychologies to facilitate various teaching-learning delivery modes to enhance learning.		4
Innovative Learning Strategies - Adopts principles and develops teaching strategies by designing outcomes- based course syllabi to adapt to the changing educational landscape.		4
Innovative Instructional Materials Development - Designs and creates learning lessons, teaching-learning experiences that utilize innovative technologies in various learning environment		4
4. Filipino Values Restoration- Revitalizes desirable Filipino values that are pro-God, pro-people, and pro-nature.		4
Publication Writing - Develops and produces scientific article for peer-reviewed journals by utilizing research outputs		4
22. STATEMENT OF DUT	IES AND RESPONSIBILITIES (Technical Competencies)	Competency Level
Percentage of Working Time	(State the duties and responsibilities here:)	
85%	Teaches assigned subjects and performs other teaching related functions, among others, the following:     Prepares and revised teaching materials/guides and submit to department head     Prepares and gives examinations (mid/final/long/quizzes)	3
	c. Checks test papers and returns to students one week after examination	
	d. Submits grade sheets within prescribed period to the Registrar through the department     e. Turns over class records to department heads within two weeks after final examination	
	f. Makes himself available for consultation by his/her students during scheduled consultation hours	
10%	Performs research and/or extension functions, among others the following:     Prepares research/extension proposals     Implements duly approved research/extension projects within time frame	3
	c. Prepares and prepares reports within the prescribed period	
	d. Presents research/extension outputs during conferences/fora     of legitimate professional organizations     e. Submits output for possible publication/patenting	
	Performs administrative functions (if applicable)	
5%	Performs other functions, among others:	3
	a. Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions     b. Performs other functions assigned by the department head, College Dean, Vice Presidents and the University President	

23. ACKNOWLEDGMENT AND ACCEPTANCE:

I have received a copy of this position description. It has been discussed with me and I have freely chosen to comply with the performance and behavior/conduct expectations contained herein.

RENY G GERONA
Employee's Name, Date and Signature

MARY JOY M ABIT
Supervisor's Name, Date and Signature