

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. RUBEN O. BALOTOL, JR. has assumed the duties and responsibilities as Instructor I of Department of Liberal Arts and Behavioral Sciences effective August 1, 2019.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Balotol as Instructor I.

Done this 1st day of August 2019 in _____.


GUIRALDO C. FERNANDEZ, JR.
Head of Office/Department/Unit

Date: 8/1/19

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*