

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

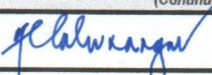
2. SURNAME	CALUNANGAN		
FIRST NAME	FE	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	CRUZA		
3. DATE OF BIRTH (mm/dd/yyyy)	SEPTEMBER 09, 1958	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines ▼
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Married <input checked="" type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.53	17. RESIDENTIAL ADDRESS	12 N. L. FERNANDEZ STREET
8. WEIGHT (kg)	57	6521 ZIP CODE	House/Block/Lot No. Street
9. BLOOD TYPE	"O"		Subdivision/Village Barangay
10. GSIS ID NO.	CM-3878140		BAYBAY LEYTE
11. PAG-IBIG ID NO.	1700-0024-4623		City/Municipality Province
12. PHILHEALTH NO.	13-C00015101-8	18. PERMANENT ADDRESS	12 N. L. FERNANDEZ STREET
13. SSS NO.	N/A	6521 ZIP CODE	House/Block/Lot No. Street
14. TIN NO.	116-623-597		Subdivision/Village Barangay
15. AGENCY EMPLOYEE NO.	00-020		BAYBAY LEYTE
			City/Municipality Province
		19. TELEPHONE NO.	(053) 563-8553
		20. MOBILE NO.	0926-552-4361
		21. E-MAIL ADDRESS (if any)	fecalunangan@yahoo.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	CALUNANGAN		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	FE	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	CRUZA		VICTOR FIEL C. CALUNANGAN	DECEMBER 20, 1988
OCCUPATION	ADMINISTRATIVE AIDE 111		VICTOR FIDELE C. CALUNANGAN	OCTOBER 14, 1990
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY		VICTOR FELINO CALUNANGAN	SEPTEMBER 14, 1991
BUSINESS ADDRESS	BARANGAY PANGASUGAN, VISCA, BAYBAY LEYTE		VICTOR FEB C. CALUNANGAN	FEBRUARY 08, 1994
TELEPHONE NO.	(053) 563-7274			
24. FATHER'S SURNAME	CRUZA			
FIRST NAME	FRANCISCO	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	ROBLES			
25. MOTHER'S MAIDEN NAME				
SURNAME	LAPLANA			
FIRST NAME	FILIPINA			
MIDDLE NAME	BERO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY WEST CENTRAL SCHOOL, BAYBAY LEYTE	PRIMARY EDUCATION	1964	1970	GRADUATED	1970	N/A
SECONDARY	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION, BAYBAY LEYTE	HIGH SCHOOL	1970	1974	GRADUATED	1974	N/A
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	SOUTHWESTERN UNIVERSITY	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY (UNDERGRAD)	1974	1978			N/A
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE	<i>[Signature]</i>	DATE	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	MONEY COUNTERFEIT DETECTION SEMINAR	JUNE 20, 2013	JUNE 20, 2013	FOUR HOURS	HUMAN RES.	BAYBAY BANKERS CLUB
	SEMINAR ON THE FIRE PREVENTION	SEPT. 12, 2013	SEPT. 12, 2013	SIX HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY
	RA 1984 AND ITS REVISED IRR	JULY 29, 2010	JULY 29, 2010	EIGHT HOURS	HUMAN RES.	DEPARTMENT OF BUDGET AND MANAGEMENT
						GOVERNMENT PROCUREMENT POLICY BOARD
						VISAYAS STATE UNIVERSITY
	TOTAL QUALITY MANAGEMENT TRAINING	NOV. 13, 2009	NOV. 14, 2009	16 HOURS	MANAGERIAL	VISAYAS STATE UNIVERSITY
	CAREER AND PERSONALITY DEVELOPMENT	MAY 20, 2013	MAY 20, 2013	EIGHT HOURS	HUMAN RES.	VISAYAS STATE UNIVERSITY
	VALUE ORIENTATION WORKSHOP	JUNE 26, 1998	JUNE 26, 1998	EIGHT HOURS	HUMAN RES.	VISAYAS STATE UNIVERSITY
						CIVIL SERVICE COMMISSION REGION VIII
	STRENGTHENING THE CAPABILITY OF VSU CLERICAL STAFF	JUNE 17, 1994	JUNE 18, 1994	16 HOURS	CLERICAL	VISAYAS STATE UNIVERSITY
	SEMINAR ON THE FUNCTIONS AND BUSINESS OPERATIONS	APRIL 14, 1983	APRIL 16, 1983	24 HOURS	CLERICAL	VISAYAS STATE UNIVERSITY

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	ENCODING		N/A		VISAYAS STATE UNIVERSITY -
					ADMINISTRATIVE PERSONNEL ASSOCIATION
					(VSU-AdPA)

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☒ YES☐ NO

If YES, please specify ID No: WIDOWER

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
QUEEN-EVER Y. ATUPAN	VISAYAS STATE UNIVERSITY	563-5681
LOURDES B. CANO	VISAYAS STATE UNIVERSITY	563-7274

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: V000585

ID/License/Passport No.:

Date/Place of Issuance: VSU, BAYBAY LEYTE

Signature (Sign inside the box)

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 06 NOV 2020, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR

PERSON ADMINISTERING OATH

CS FORM 212 (Revised 2017), Page 4 of 4