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## CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This contract is made and entered into by and between:

The VISAYAS STATE UNIVERSITY, an institution of higher learning established under Presidential Decree No. 9158 with principal office at ViSCA, Baybay, Leyte, duly represented by the University President, DR. JOSE L. BACUSMO, hereinafter referred to as the FIRST PARTY;

-and-

GINAS AUREA A. VILLAGONZALO, of legal age, Filipino, married, with residence of VSU, ViSCA, Baybay, Leyte hereinafter referred to as the SECOND PARTY;

### WITNESSETH:


WHEREAS, the FIRST PARTY is engaged not only in instruction but also in research and extension;

WHEREAS, the FIRST PARTY is a grantee of research funds from other government agencies such as PCARRD, DA, and other private institutions;


WHEREAS, the FIRST PARTY is in need of personnel who possess the necessary technical know-how in the field of agricultural research to conduct researches or assist the researchers in the conduct of research activities;


WHEREAS, the SECOND PARTY possesses the required technical know-how in agricultural research and willing to participate in any research and development activities;

NOW, THEREFORE, premises considered, the parties hereto have hereunto agreed on the following terms and conditions to wit:

The FIRST PARTY hereby employs the services of the SECOND PARTY as Science Research Assistant for the DAS-CAFS Animal Nutrition Laboratory at VSU, ViSCA, Baybay, Leyte effective January 1, 2015 to June 30, 2015 at the rate of P16,051.00/month and ACA/PERA of P2,000.00/month with the following duties and responsibilities:

1. Takes charge of the analysis of all samples accepted in the laboratory and assists in the operation and management of the Animal Nutrition Laboratory.
2. Assists in the collection and analysis of the experimental data.
3. Assists in laboratory classes performed at the Animal Nutrition Laboratory.
4. Performs other duties which may be assigned by the supervisor.

That for and in consideration of the services of the SECOND PARTY, the FIRST PARTY binds itself to pay the former a total of One hundred eight thousand three hundred six pesos (P108,306.00) representing six (6) months salary including ACA and PERA, payable at least twice a month at VSU, ViSCA, Baybay, Leyte upon presentation of Daily Time Record (DTR) duly attested by the representative of the FIRST PARTY;

That the SECOND PARTY authorizes the FIRST PARTY to deduct from the former's monthly salary the amount corresponding to contribution to GSIS, PhilHealth and Pag-ibig premiums which could not be legally provided for by the FIRST PARTY over the duration of this contract.

That the FIRST PARTY grants the SECOND PARTY reimbursements of necessary expenses for travels made officially in connection with the project and duly approved by the FIRST PARTY or his duly authorized representative upon presentation of pertinent supporting papers and subject to usual accounting and auditing rules and regulations;



That the SECOND PARTY shall be entitled to leave benefits as provided for by Joint CSC and DBM Circular No. 99-7 dated December 29, 1999. However, since monetization of leave credits and payments of terminal benefits of contractual employees are chargeable only to the lump sum appropriation of the agency, the SECOND PARTY should enjoy all leave credits within the year it is earned.

That the SECOND PARTY hereby undertakes to treat all research results derived from the research conducted or those information divulged by the researcher of which she has access to by reason of her duties and responsibilities as highly confidential albeit the possible presence of other available sources relative thereto.

That the SECOND PARTY will not claim as her own project-derived intellectual property as a result of the task assigned to her though she shall be duly acknowledged for the success of the same.

That the SECOND PARTY hereby undertakes to refuse employment, which involves or may involve the disclosure or use of the confidence, reposed on her by the researcher.

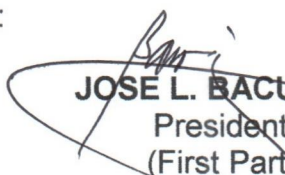
That the SECOND PARTY agrees to the reservation of a right of the FIRST PARTY to terminate the services of the former in the event that the performance of the SECOND PARTY is prejudicial to the smooth and efficient operation of the FIRST PARTY in achieving the purpose, for lack of funds, or for other just cause;

That in case either party desires to terminate this contract before its expiration date, written notice shall be served to the other party at least thirty (30) days before effectivity of the termination.

IN WITNESS WHEREOF, we have hereunto set our hands this 23rd day of Jan., 2015 at VSU, Baybay, Leyte, Philippines.

VISAYAS STATE UNIVERSITY  
Baybay, Leyte


By:

  
**JOSE L. BACUSMO**  
President  
(First Party)

  
**GINAS AUREA A. VILLAGONZALO**  
(Second Party)

Signed in the presence of:

  
**LOURDES B. CANO**  
Witness

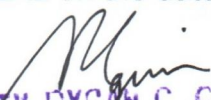
  
**DINAH M. ESPINA**  
Witness

REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF LEYTE ) S. S.  
MUNICIPALITY OF BAYBAY )

BEFORE ME, this 23rd day of Jan., 2015 at Baybay, Leyte personally appeared DR. JOSE L. BACUSMO with Comm. Tax Cert. No. - \_\_\_\_\_ dated \_\_\_\_\_, 20\_\_\_\_ at Baybay City, Leyte, with valid ID No. **2009-001** and GINAS AUREA A. VILLAGONZALO with Comm. Tax Cert. No. \_\_\_\_\_ issued on \_\_\_\_\_, 20\_\_\_\_ at Baybay City, Leyte, with valid ID No. **V000693** known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and place first above given.

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Page No. 07  
Book No. IX  
Series of 2015

  
**ATTY. RYSAN C. GUINOLOP**  
Notary Public  
**NOTARY PUBLIC**  
**UNTIL DECEMBER 31, 2016**  
**PTP 0051982 - BAYBAY, LEYTE 1-22-15**  
**IBP 989461 - TACLOBAN CITY - 1-19-15**  
**ICL COMP. CERT IV-0003499-11-24 "**  
**ICL NO. 57467**