

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION			
2. SURNAME	TRUYA		
FIRST NAME	RIZALINA	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	DEMOL		
3. DATE OF BIRTH (mm/dd/yyyy)	12/30/1962	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CEBU CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	J. P. LAUREL ST House/Block/Lot No. Street ZONE 5 Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.53	ZIP CODE	6521
8. WEIGHT (kg)	70		
9. BLOOD TYPE	B'	18. PERMANENT ADDRESS	J. P. LAUREL ST House/Block/Lot No. Street ZONE 5 Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	B62ZWRDT029	20. MOBILE NO.	09266991012
11. PAG-IBIG ID NO.	1700-0030-1127	21. E-MAIL ADDRESS (if any)	rizalina.truya@vsu.edu.ph
14. TIN NO.	134-369-034		
15. AGENCY EMPLOYEE NO.	200517		

II. FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	TRUYA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	EDGAR	NAME EXTENSION (JR., SR) NA	RET ROLLY D. TRUYA	12/1/1986
MIDDLE NAME	RUBILLOS		ERIZA ELINA D. TRUYA	12/28/1990
OCCUPATION	NONE			
EMPLOYER/BUSINESS NAME	NONE			
BUSINESS ADDRESS	NONE			
TELEPHONE NO.	NONE			
24. FATHER'S SURNAME	DEMOL			
FIRST NAME	RESTITUTO	NAME EXTENSION (JR., SR) NA		
MIDDLE NAME	CABUGWAS			
25. MOTHER'S MAIDEN NAME				
SURNAME	VEGA			
FIRST NAME	ANASTACIA			
MIDDLE NAME	PAMPLONA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND							
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From To			
	ELEMENTARY	Lahug Elementary School	ELEMENTARY EDUCATION	07/0/1070 5/0/1976	GRADUATED	1976	NONE
	SECONDARY	University of the Visayas	SECONDARY EDUCATION	07/0/1976 5/0/1981	GRADUATED	1981	NONE
		Cebu State College (CNU at present)	BACHELOR OF SCIENCE IN EDUCATION	07/0/1976 5/25/1985	GRADUATED	1985	NONE
		Cebu State College	MASTER OF ARTS IN ENGLISH TEACHING	04/0/1987 05/0/1993	39 UNITS CAR	N/A	N/A
	GRADUATE STUDIES	Franciscan College og the Imm. Conception Cebu Normal University	MASTER OF ARTS IN ENGLISH DOCTOR IN EDUCATION FILIPINO LANGUAGE TEACHING	04/0/2004,0 4/0/2007 04,18,2006 05/25/2014	GRADUATED	2006, 2014	NONE
(Continue on separate sheet if necessary)							
SIGNATURE				DATE			
Rizalina D. Truya				11/18/19			

IV. CIVIL SERVICE ELIGIBILITY						
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Professional Board for Teachers	77.37	11/28/1985	CEBU CITY	0447349	NONE
	Career Service Professional	71.01	7/28/1985	CEBU CITY	NONE	NONE

#### V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE	<i>Rogalinski, D. J.</i>	DATE	11/18/19
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Rizalini L R Truys

4/18/19

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	NONE				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Luminary:International Research Congress	02/22/2019	02/25/2019	24	TECHNICAL	Lumina Foundation for Integral Human Development, Inc.
	15th Lamiraw Creative Writing Workshop	08/10/2018	08/12/2018	24	TECHNICAL	Katig Writers Network Inc.
	Ikalawang Internasyunal na Kumperensya sa Araling Filipino at Asyano	05/03/2018	05/05/2018	24	TECHNICAL	De La Salle University
	Training Workshop of Accreditors on Outcomes-Based Quality Assurance	10/03/2017	10/03/2017	8	TECHNICAL	AACCUP,INC
	Forum on Volunteerism: A Vision for the Future and Continued Support to Volunteerism for Development	07/13/2017	07/13/2017	8	TECHNICAL	NEDA & Phil. National Volunteer Service Coordinating Agency
	Capacity Buildng on Strengthening Implementation of Monitoring, Evaluation and Adjustment (MEA) Technology and E-Tool Utilization for School Heads	05/10/2017	05/12/2017	24	TECHNICAL	DepEd RO VIII
	Sipat-Suri, Literasi, at Kompetensi: Ang Midya at Wikang Filipino sa Pagtuturo at Pagkatuto Mula Elementarya Hanggang Kolehiyo	05/02/2017	05/05/2017	32	TECHNICAL	De La Salle University
	Senior High School Program:Updates, Issues and Implications to Teacher Education	11/21/2016	11/23/2016	24	TECHNICAL	PNU&PATEF-UPDATE,INC
	Visayas-wide Senior High School Catch -All Teacher Training for Local and State Universitie and Colleges	11/07/2016	11/10/2016	32	TECHNICAL	CHED
	Forum on Mainstreaming Gender in higher Education Institutions in Region 8: Opportunities and Challenges	06/16/2016	06/17/2016	16	TECHNICAL	CHED VIII
	Dynamic Classrooms: Communication, Connection, Comprehension	08/19/2015	08/20/2015	16	TECHNICAL	Visayas State University
	Regional Training-Workshop on Mother-Based Multilingual Education: A Trainers' Training	10 / 20 /2014	10/26/2014	48	TECHNICAL	Leyte Normal University/CHED
	1st International and 2nd National Teacher Education Student Conference	04 / 8 /2014	04 / 8 /2014	8	TECHNICAL	Cebu Normal University
	Pambansang Seminar ng UP SWF-Diliman "Ang Wikang Filipino sa Edukasyong Tersyari: Mga Hamon sa Bagong Patakaran (K-12, MTB-MLE, at iba pa)	9/ 17/2013	9/ 19/2013	24	TECHNICAL	UP KOMISYON NG WIKANG FILIPINO
	Pambansang Seminar-Gawaing Kapulungan sa Filipino-Pagpapayaman ng Wikang Filipino sa Pagsulong ng Bagong Kurikulum K to 12	04 /17 /2013	04 /20/2013	32	TECHNICAL	PASATAF



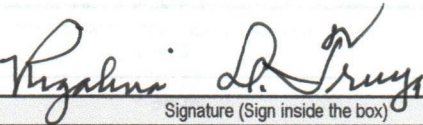

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	LITERARY WRITING		NONE		NETWORK OF PROFESSIONAL RESEARCHERS AND EDUCATORS

(Continue on separate sheet if necessary)

SIGNATURE	<i>Rygalina L. Pruy</i>	DATE	11/18/19
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>DR. ALELI A. VILLOCINO</td><td>VISCA, BAYBAY CITY, LEYTE</td><td>535637527</td></tr><tr><td>DR. BAYRON S. BARREDO</td><td>VISCA, BAYBAY CITY, LEYTE</td><td>535637527</td></tr><tr><td></td><td></td><td></td></tr></tbody></table>			NAME	ADDRESS	TEL. NO.	DR. ALELI A. VILLOCINO	VISCA, BAYBAY CITY, LEYTE	535637527	DR. BAYRON S. BARREDO	VISCA, BAYBAY CITY, LEYTE	535637527			
NAME	ADDRESS	TEL. NO.												
DR. ALELI A. VILLOCINO	VISCA, BAYBAY CITY, LEYTE	535637527												
DR. BAYRON S. BARREDO	VISCA, BAYBAY CITY, LEYTE	535637527												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		<div> RIZALINA D. TRUYSA FRU1U</div> <div> Right Thumbmark</div>												
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: PRC</div> <div>ID/License/Passport No.: 0447349</div> <div>Date/Place of Issuance: 06/14/2019 ORMOC CITY</div>	<div> Signature (Sign inside the box) Nov. 18, 2019 Date Accomplished</div>													
SUBSCRIBED AND SWORN to before me this 20 NOV 2019, affiant exhibiting his/her validly issued government ID as indicated above.														
<div> ATTY. RYSAN C. GUINOCOR VSULEGA OFFICER Person Administering Oath</div>														

## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: Jan. 1, 2015 – present
- Position: ASSISTANT PROFESSOR 1
- Name of Office/Unit: DEPT. OF TEACHER EDUCATION
- Immediate Supervisor: BAYRON S. BARREDO
- Name of Agency/Organization and Location: Department of Teacher Education, Visca, Baybay City, Leyte

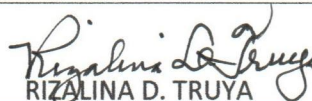
- List of Accomplishments and Contributions (if any)
  - Supervised student teachers during their internship
  - **Taught assigned subjects and performed other teaching related functions**
  - Produced 99% of students who graduated within the required number of years.
- Summary of Actual Duties
  - Facilitates learning to education students, monitors the students' performance and gives time for consultation to students at risk, performs other functions assigned by the university.

- Duration: Oct. 28, 2011– Dec. 31, 2014
- Position: Instructor II
- Name of Office/Unit: DEPT. OF TEACHER EDUCATION
- Immediate Supervisor: DOLORES L. ALCOBER
- Name of Agency/Organization and Location: Department of Teacher Education, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
  - Followed up student teachers in their respective school assignments
  - **Taught education courses and major subjects and other courses related in the field of specialization**
  - Mentored students in related course organization

- Summary of Actual Duties

- Lectures education students on courses related to field of specialization, Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions, performs other functions assigned by the department head, college dean, vice-president and university president.

  
RIZALINA D. TRUYA

(Signature over Printed Name  
of Employee/Applicant)

Date: November 18, 2019